



# West Licking Joint Fire District

851 East Broad Street  
Pataskala, Ohio 43062

*Board of Trustees*

## MEETING MINUTES

September 10, 2026

Dan Wetzel opened the meeting at 6:33 p.m. and led the Pledge of Allegiance.

### ROLL CALL:

Jersey – Dan Wetzel  
Harrison – Mark Van Buren – absent  
Etna – Rachel Zelazny  
Hebron – Andrea Chapman – absent

Kirkersville – James Kincaid II – absent  
Pataskala – Brandon Galik  
Reynoldsburg – Stacie Baker

### APPROVAL OF MINUTES:

Ms. Zelazny motioned to approve August 13, 2026, Board Meeting minutes. Mr. Galik seconded. Vote: Zelazny – yes; Baker – yes; Galik – yes; Wetzel – yes. **Motion carried.**

### APPROVAL OF FINANCIAL STATEMENTS:

Mr. Zelazny motioned to approve the August 2026 financial statements. Mr. Galik seconded. Vote: Zelazny – yes; Baker – yes; Galik – yes; Wetzel – yes. **Motion carried.**

### APPROVAL OF VOUCHERS:

Mr. Zelazny motioned to approve the vouchers for August 2026. Mr. Galik seconded. Vote: Zelazny – yes; Baker – yes; Galik – yes; Wetzel – yes. **Motion carried.**

### FISCAL OFFICER:

A. Donna Hubner, Fiscal Officer, informed the Board the District has received a donation from Union Ridge Solar in the amount of \$10,000.00.

### CHIEF:

- A. Chief Jack Treinish informed the Board that the District is promoting Lieutenant Brian Palmer to Captain and Firefighter/Paramedic Kyle Eyre to Lieutenant. Their pinning ceremony will be on November 8, 2026, at the employee banquet.
- B. Chief Treinish informed the Board that the new Drug Policy will be finalized soon.
- C. Chief Treinish informed the Board, ODNR crews were activated during the floods and were dispatched on runs with the District. ODNR was in awe of the District's crews and their level of knowledge.
- D. Chief Treinish informed the Board a fire crossing will be placed at Station 404 in Reynoldsburg.

### ASSISTANT CHIEF:

- A. Joseph Krouse, Assistant Chief, informed the Board the activity report is in their packet and if they have any questions let him know. The District completed 970 calls in August 2026. This is the most runs for the District in a month. The crews completed 51 calls on yesterday's shift.
- B. AC Krouse informed the Board that the District ran the EOC for the county on August 20 – 21, 2026.

- C. AC Krouse informed the Board, the District has submitted for overtime reimbursement from the flooding on August 20 – 21, 2026, to the EMA.
- D. AC Krouse informed the Board the District received a compliment from Annelle Porter concerning her treatment by Firefighter/Paramedic Casey Oakleaf and part-time Firefighter/EMT Elvis Whybrew.

#### **ASSISTANT CHIEF OF TRAINING & OPERATIONS:**

- A. Thomas Lee, Assistant Chief of Training & Operations informed the Board, the crews did an amazing job during the flooding.

Chief Treinish recused himself from the meeting.

- B. AC Lee informed the Board, the District would like to hire a second part-time Training Tech who specializes in water rescue and special ops. Currently Kevin McFarland's focus is on fire training and District Chief Andrew Jones' focus is on EMS, and the new training tech would focus on special ops. This new training tech would be Steven Treinish, and he has written manuals for water rescue that are utilized by many departments.

Ms. Zelazny motioned to hire a second training tech. Mr. Galik seconded.

Mr. Wetzel inquired as to how many hours this person would be working. AC Lee stated no more than 29 hours per week.

**Vote:** Zelazny – yes; Baker – yes; Galik – yes; Wetzel – yes. **Motion carried.**

#### **DIVISION CHIEF OF EMS:**

- A. Andrew Jones, Division Chief of EMS, provided the Board with an EMS quarterly update.
- B. DC Jones informed the Board, the District currently utilizes Vector for EMS online training and would like to add the online fire training platform.
- C. DC Jones informed the Board, the District is forming several new committees they will write new SOG's for new medics, a QA/QI committee, and a training committee.
- D. DC Jones informed the Board, the Board of Pharmacy has placed a new law in place and DC Jones will be fulfilling this role for the District.
- E. DC Jones informed the Board, MECC EMS is starting an EMS officer class, and the District will build out the class.
- F. DC Jones informed the Board, the District has a power cot rail system already for the new medic, so the District only needs to purchase the power cot and not the whole system.
- G. DC Jones spoke with the Ferno rep, and they did come out so the District could demo the new Ferno power cot. This cot will also work on the Stryker rail system that is currently in all the District's medics. The plan is to purchase a Ferno power cot system for the second medic the District has on order.

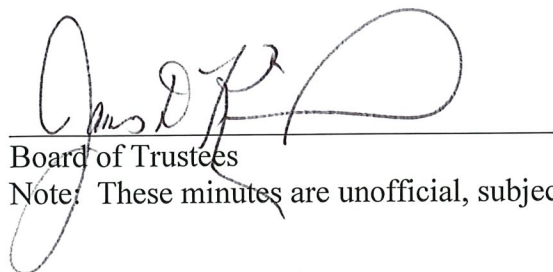
There being no further business, Mr. Wetzel adjourned the meeting at 7:07 p.m.

Respectfully submitted,



Donna M. Hubner  
Fiscal Officer

APPROVED:

  
\_\_\_\_\_  
Board of Trustees

President  
\_\_\_\_\_  
Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.