



West Licking Joint Fire District

851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

July 11, 2026

Mark Van Buren, Vice President, opened the meeting at 6:02 p.m. and led the Pledge of Allegiance.

ROLL CALL:

Jersey – Dan Wetzel

Harrison – Mark Van Buren

Etna – Rachel Zelazny

Hebron – Andrea Chapman

Kirkersville – James Kincaid II – absent

Pataskala – Brandon Galik

Reynoldsburg – Stacie Baker – absent

APPROVAL OF MINUTES:

Ms. Zelazny motioned to approve June 11, 2026, Board Meeting minutes. Mr. Galik seconded. Vote: Zelazny – yes; Van Buren – yes; Galik – yes; Wetzel – yes; Chapman – yes. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Ms. Zelazny motioned to approve the June 2026 financial statements. Mr. Galik seconded. Vote: Zelazny – yes; Van Buren – yes; Galik – yes; Wetzel – yes; Chapman – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Wetzel motioned to approve the vouchers for June 2026. Ms. Zelazny seconded. Vote: Zelazny – yes; Van Buren – yes; Galik – yes; Wetzel – yes; Chapman – yes. **Motion carried.**

FISCAL OFFICER:

A. Donna Hubner, Fiscal Officer, presented Resolution 2026-05 *Resolution For Additional And Supplemental Appropriations For The Current Expenses And Other Expenditures For Year And Transfer Between Funds Ending December 31, 2026.*

Ms. Zelazny motioned to adopt Resolution 2026-05. Mr. Galik seconded. Vote: Zelazny – yes; Van Buren – yes; Galik – yes; Wetzel – yes; Chapman – yes. **Motion carried.**

B. Ms. Hubner presented a MOU between the Village of Hebron and West Licking Joint Fire District pertaining to the Village of Hebron selling the 1990 Pierce engine for \$1.00 to the District.

Ms. Zelazny motioned to approve entering into the MOU with the Village of Hebron. Mr. Galik seconded. Vote: Zelazny – yes; Van Buren – yes; Galik – yes; Wetzel – yes; Chapman – yes. **Motion carried.**

EXECUTIVE SESSION:

A. Ms. Zelazny motioned to go into executive session to consider the investigation of a public employee or official ORC §121.22.1. Mr. Galik seconded. **Vote:** Zelazny – yes; Van Buren – yes; Galik – yes; Wetzel – yes; Chapman – yes. **Motion carried.** The Board went into executive session at 6:07 p.m.

Mr. Van Buren motioned to come out of executive session at 6:11 p.m. Mr. Galik seconded. **Vote:** Zelazny – yes; Van Buren – yes; Galik – yes; Wetzel – yes; Chapman – yes. **Motion carried.**

CHIEF:

- A. Chief Jack Treinish informed the Board the District's lease contract with the Village of Hebron states the building remains the property of the Village of Hebron and the District is only responsible for general maintenance, currently this station needs new gutters and several windows replaced at an estimated cost of \$28,000.
- B. Chief Treinish informed the Board that HB778 Representative Miller and Channel 10 came and conducted an interview with Chief Treinish at station 401.
- C. Chief Treinish presented to the Board the updated job description for the Division Chief of EMS and the new Harassment policy.
- D. Chief Treinish informed the Board Phantom Fireworks made a donation to the District in the amount of \$2,500.00.
- E. Chief Treinish informed the Board, during Buckeye Blasst on July 3, 2026 there was a water rescue performed.
- F. Chief Treinish informed the Board Retired Captain Troy Lowe did receive an award from Firehouse magazine.
- G. Chief Treinish, informed the Board the June 2026 run stats are contained in their packet. If there are any questions, please let him know.
- H. Chief Treinish informed the Board that the District is requesting two medics from Penn Care at a cost of \$426,080.00 each. The first one would be delivered in 2027, and the second one would be delivered in 2028. The District would like to lock in the pricing now before the increase happens.

Ms. Zelazny motioned to approve the purchase of two medics at a not to exceed price of \$852,160.00. Mr. Galik seconded. **Vote:** Zelazny– yes; Van Buren – yes; Galik – yes; Wetzel – yes; Chapman – yes. **Motion carried.**

- I. Ms. Zelazny motioned to adopt the Harassment Policy presented. Mr. Galik seconded. **Vote:** Zelazny– yes; Van Buren – yes; Galik – yes; Wetzel – yes; Chapman – yes. **Motion carried.**
- J. Ms. Chapman motioned to approve the Division Chief of EMS job description. Mr. Galik seconded. **Vote:** Zelazny– yes; Van Buren – yes; Galik – yes; Wetzel – yes; Chapman – yes. **Motion carried.**

ADMINISTRATIVE PROFESSIONAL:

- A. Leanne Lesko, Administrative Professional, requested the District surplus some mismatched cubicle furnishings.

Ms. Zelazny motioned to approve the surplus of these items. Mr. Galik seconded. **Vote:** Zelazny– yes; Van Buren – yes; Galik – yes; Wetzel – yes; Chapman – yes. **Motion carried.**

Mr. Van Buren inquired as to how the concrete was holding up at Station 403 in the bay area, where the issues have been.

Chief Treinish stated since the heating and cooling issues have been corrected the concrete seems to be maintaining and not flaking off.

Mr. Wetzel inquired about how much work is Training Marbles still performing.

Chief Treinish stated currently they are only working on updating the drug policy.

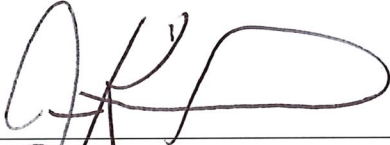
There being no further business, Mr. Van Buren adjourned the meeting at 6:30 p.m.

Respectfully submitted,

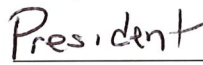


Donna M. Hubner
Fiscal Officer

APPROVED:



Board of Trustees



Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.