



West Licking Joint Fire District

851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

June 11, 2026

James Kincaid II, President, opened the meeting at 6:02 p.m. and led the Pledge of Allegiance.

ROLL CALL:

Jersey – Dan Wetzel

Harrison – Mark Van Buren

Etna – Rachel Zelazny

Hebron – Andrea Chapman – absent

Kirkersville – James Kincaid II

Pataskala – Brandon Galik

Reynoldsburg – Stacie Baker - absent

APPROVAL OF MINUTES:

Ms. Zelazny motioned to approve April 9, 2026, Board Meeting minutes. Mr. Van Buren seconded. Vote: Kincaid – yes; Zelazny – yes; Van Buren – yes; Galik – yes; Wetzel – yes. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Ms. Zelazny motioned to approve the April & May 2026 financial statements. Mr. Van Buren seconded. Vote: Kincaid – yes; Zelazny – yes; Van Buren – yes; Galik – yes; Wetzel – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Ms. Zelazny motioned to approve the vouchers for April & May 2026. Mr. Van Buren seconded. Vote: Kincaid – yes; Zelazny – yes; Van Buren – yes; Galik – yes; Wetzel – yes. **Motion carried.**

Pinning Ceremony for Division Chief of EMS James Andrew Jones.

Stacie Baker joined the Board Meeting at 6:11 p.m.

EXECUTIVE SESSION:

A. Ms. Zelazny motioned to go into executive session to consider the employment, compensation and/or investigation of a public employee or official ORC §121.22.1. Mr. Van Buren seconded. **Vote:** Kincaid – yes; Zelazny – yes; Baker – yes; Van Buren – yes; Galik – yes; Wetzel – yes. **Motion carried.** The Board went into executive session at 6:16 p.m.

Ms. Zelazny motioned to come out of executive session at 6:45 p.m. Mr. Wetzel seconded. **Vote:** Kincaid – yes; Zelazny – yes; Baker – yes; Van Buren – yes; Galik – yes; Wetzel – yes. **Motion carried.**

Mr. Van Buren motioned to appoint Thomas Lee to the position of Assistant Chief of Training and Operations. Ms. Zelazny seconded. **Vote:** Kincaid – yes; Zelazny – yes; Baker – yes; Van Buren – yes; Galik – yes; Wetzel – yes. **Motion carried.**

CHIEF:

A. Chief Jack Treinish informed the Board the District has received several resignations from part-time personnel. Firefighters Joshua Reynolds, Colton Rhoades and Braedan Trombley. Part-time mechanic Gunner Hankison will be going to work full-time with Mifflin Township on June 22nd.

Gordon Bynorth, Firefighter/Paramedic will be retiring his final duty day is July 1, 2026 and his tone ceremony will be at Station 401 on July 2, 2026 at 0700.

- B. Chief Treinish informed the Board that Assistant Chief Joseph Krouse did a fantastic job running the District while he was out of the country on vacation.
- C. Chief Treinish informed the Board AC Krouse provided testimony for HB778 while he was away on vacation.

AC Krouse informed the Board he provided testimony for HB778 in front of the Ways & Means Committee. He reviewed the packet that was sent to the Ways & Means Committee.

- D. Chief Treinish informed the Board negotiations with Union Township are getting under way for their contract renewal.
- E. Chief Treinish informed the Board, he has promoted Luke Albin and Cullen McFarland to full-time firefighters their first day was on May 29, 2026.
- F. Chief Treinish reminded the Board that a permit is needed for fireworks displays.
- G. Chief Treinish informed the Board the District has included the job description for the Division Chief of EMS in their packet. There is a draft policy for Harassment for the Board to review in the packet as well.
- H. Chief Treinish requested the Budget Committee to have a meeting.

Mr. Van Buren scheduled a Budget Committee meeting for 5:00 p.m. on July 9, 2026.

ASSISTANT CHIEF:

- A. Joseph Krouse, Assistant Chief, informed the Board the April and May 2026 run stats are contained in their packet. If there are any questions, please let him know.
- B. AC Krouse informed the Board that a committee was formed to look at reporting software and if the District should change software companies. The committee did their due diligence and recommended the District switch to ImageTrend reporting software. Our current reporting software, ESO, is renewed on December 27, 2026. The District would like to go live with ImageTrend on December 1, 2026. The annual cost is \$38,000.00 and a \$6,000.00 fee for training the first year. Yearly increases will be approximately 4%.

Discussion concerning the switch from ESO to ImageTrend.

Ms. Zelazny motioned to approve the switch to ImageTrend at a not to exceed cost of \$44,000.00. Mr. Baker seconded. **Vote:** Kincaid – yes; Zelazny – yes; Baker – yes; Van Buren – yes; Galik – yes; Wetzel – yes. **Motion carried.**

There being no further business, Mr. Kincaid adjourned the meeting at 7:16 p.m.

Respectfully submitted,

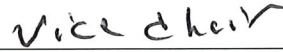


Donna M. Hubner
Fiscal Officer

APPROVED:



Board of Trustees



Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.