



West Licking Joint Fire District  
851 East Broad Street  
Pataskala, Ohio 43062

*Board of Trustees*

## MEETING MINUTES

February 12, 2026

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James Kincaid II, President, opened the meeting at 6:00 p.m. and led the Pledge of Allegiance.

### ROLL CALL:

Jersey – Dan Wetzel – absent  
Harrison – Mark Van Buren  
Etna – Rachel Zelazny  
Hebron – Andrea Chapman

Kirkersville – James Kincaid II  
Pataskala – Tom Lee  
Reynoldsburg – Stacie Baker - absent

### EXECUTIVE SESSION:

A. Mr. Lee motioned to go into executive session to consider the compensation of a public employee or official ORC §121.22.1. Ms. Zelazny seconded. **Vote:** Kincaid – yes; Zelazny – yes; Van Buren – yes; Lee – yes; Chapman – yes. **Motion carried.** The Board went into executive session at 6:01 p.m.

Ms. Zelazny motioned to come out of executive session at 7:05 p.m. Ms. Chapman seconded. **Vote:** Kincaid – yes; Zelazny – yes; Van Buren – yes; Lee – yes; Chapman – yes. **Motion carried.**

B. Mr. Van Buren motioned to go into executive session to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending court action ORC §121.22.3. Mr. Lee seconded. **Vote:** Kincaid – yes; Zelazny – yes; Van Buren – yes; Lee – yes; Chapman – yes. **Motion carried.** The Board went into executive session at 7:06 p.m.

Ms. Chapman motioned to come out of executive session at 7:12 p.m. Ms. Zelazny seconded. **Vote:** Kincaid – yes; Zelazny – yes; Van Buren – yes; Lee – yes; Chapman – yes. **Motion carried.**

### APPROVAL OF MINUTES:

Mr. Lee motioned to approve January 8, 2026, Board Meeting minutes. Ms. Zelazny seconded. **Vote:** Kincaid – yes; Zelazny – yes; Van Buren – yes; Lee – yes; Chapman – yes. **Motion carried.**

### APPROVAL OF FINANCIAL STATEMENTS:

Mr. Lee motioned to approve the January 2026 financial statements. Ms. Chapman seconded. **Vote:** Kincaid – yes; Zelazny – yes; Van Buren – yes; Lee – yes; Chapman – yes. **Motion carried.**

### APPROVAL OF VOUCHERS:

Ms. Chapman motioned to approve the vouchers for January 2026. Ms. Zelazny seconded. **Vote:** Kincaid – yes; Zelazny – yes; Van Buren – yes; Lee – yes; Chapman – yes. **Motion carried.**

### OPEN DISCUSSION:

Dyann McDowell with Training Marbles presented a new and updated contract for the District. Ms. McDowell stated the District is in a good position now from an HR perspective.

Discussion concerning the update to the drug policy. Should have the information in April/May to be able to update this policy.

Mr. Van Buren motioned to accept Training Marbles' new contract effective March 1, 2026. Mr. Lee seconded. Vote: Kincaid – yes; Zelazny – yes; Van Buren – yes; Lee – yes; Chapman – yes. **Motion carried.**

**FISCAL OFFICER:**

- A. Donna Hubner, Fiscal Officer, informed the Board the District has received the first property tax advance of \$1.4 million. Licking County Auditor stated the District should receive another property tax advance late February.

**CHIEF:**

- A. Chief Jack Treinish provided the Board with the social media progress that is being made.
- B. Chief Treinish informed the Board, he received an email from Newark Police Chief informing him Captain Travis Molter was dining with his family at Texas Roadhouse in Newark and a patron began choking and Capt. Molter helped this patron.
- C. Chief Treinish informed the Board that the Ohio Fire Chiefs Task Force meeting went well.
- D. Chief Treinish informed the Board the District received a letter from Representative Tim Shaffer about applying for OH capital budget grants.
- E. Chief Treinish informed the Board that the District would like to surplus the 1990 Pierce RC engine that was Hebron.

Mr. Van Buren motioned to surplus the Pierce RC engine. Mr. Lee seconded. Vote: Kincaid – yes; Zelazny – yes; Van Buren – yes; Lee – yes; Chapman – yes. **Motion carried.**

- F. Chief Treinish informed the Board, Captain Troy Lowe is retired and there is currently a gap until the promotional testing is completed. The District did do Temporary Acting Lieutenant interviews this week and the selected candidate will begin in approximately two weeks.

**ASSISTANT CHIEF:**

- A. Joseph Krouse, Assistant Chief, informed the Board that the District had a fire on Mill Dam on January 16, 2026, there was one survivor pulled from the home.

AC Krouse reviewed the after-action report with the Board.

AC Krouse informed the Board there was a fire on Columbia Road. The after-action report is not yet available but reviewed the information with the Board.

Mr. Lee stated he was listening to the radio traffic on his walkie and was proud of how the department handled the fire.

AC Krouse shared with the Board a well wishes card the crews received from Licking County Dispatch Center.

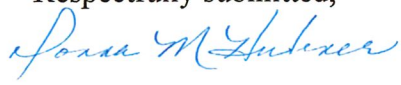
- B. AC Krouse informed the Board, January 2026 run stats are contained in their packet. If there are any questions, please let him know. The District had 798 runs in January 2026.

- C. AC Krouse presented to the Board a detailed listing of all TIFs and Abatements currently in place in the District. Due to the TIFs and Abatements the District will have foregone taxes of \$7.1 million for 2026.
- D. AC Krouse informed the Board the Cavalier study with the US Military will begin on Tuesday, February 17, 2026.
- E. AC Krouse attended a meeting with Blood to Go with the Lt. Governor and one of the recommendations is for them to pay for EMS Supervisors on 24-hour shifts.

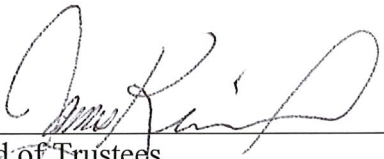
Battalion Chief Steve Wagner informed the Board the district went through the drone pilot program with the State of Ohio. The District did not get awarded this round but hopefully next round.

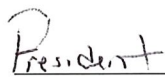
**LOCAL 3025:**

There being no further business, Mr. Kincaid adjourned the meeting at 8:32 p.m.

Respectfully submitted,  
  
 Donna M. Hubner  
 Fiscal Officer

**APPROVED:**

  
 \_\_\_\_\_  
 Board of Trustees

  
 \_\_\_\_\_  
 Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.