



West Licking Joint Fire District

851 East Broad Street

Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

November 13, 2025

James Kincaid II, President, opened the meeting at 6:00 p.m. and led the Pledge of Allegiance.

ROLL CALL:

Jersey – Dan Wetzel
Harrison – Mark Van Buren
Etna – Rozland McKee
Hebron – Kenney Nauer

Kirkersville – James Kincaid II
Pataskala – Tom Lee – absent
Reynoldsburg – Stacie Baker

Mr. Kincaid turned the meeting over to Mark Van Buren, Vice President and recused himself from the meeting.

EXECUTIVE SESSION:

Ms. McKee motioned to go into executive session to consider the compensation of a public employee or official ORC §121.22.1. Mr. Baker seconded. **Vote:** McKee – yes; Baker – yes; Van Buren – yes; Wetzel – yes; Nauer – yes. **Motion carried.** The Board went into executive session at 6:02 p.m.

Mr. Baker motioned to come out of executive session at 6:34 p.m. Ms. McKee seconded. **Vote:** McKee – yes; Baker – yes; Van Buren – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

Mr. Kincaid rejoined the meeting at 6:34 p.m.

Mr. Van Buren motioned to go into executive session to review negotiations with public employees concerning their compensation or other terms and conditions of their employment ORC §121.22.4. Ms. McKee seconded. **Vote:** Kincaid – yes; McKee – yes; Baker – yes; Van Buren – yes; Wetzel – yes; Nauer – yes. **Motion carried.** The Board went into executive session at 6:36 p.m.

Mr. Van Buren motioned to come out of executive session at 7:12 p.m. Ms. McKee seconded. **Vote:** Kincaid – yes; McKee – yes; Baker – yes; Van Buren – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

APPROVAL OF MINUTES:

Mr. Van Buren motioned to approve the October 9, 2025, Board Meeting minutes. Mr. Baker seconded. **Vote:** Kincaid – yes; McKee – yes; Baker – yes; Van Buren – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Ms. McKee motioned to approve the October 2025 financial statements. Mr. Baker seconded. **Vote:** Kincaid – yes; McKee – yes; Baker – yes; Van Buren – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Baker motioned to approve the vouchers for October 2025. Ms. McKee seconded. **Vote:** Kincaid – yes; McKee – yes; Baker – yes; Van Buren – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

FISCAL OFFICER:

A. Donna Hubner, Fiscal Officer, informed the Board, the District would like to schedule the Budget Committee meeting for the 2026 annual appropriations.

Mr. Van Buren, chair of the Budget Committee, stated he would check his schedule and get back with Ms. Hubner as to the date and time for the meeting.

CHIEF:

- A. Chief Jack Treinish informed the Board E402 was involved in an accident on I-70, T403's center hub bearings are coming out, and E404 is currently out of service.
- B. Chief Treinish informed the Board, the Mifflin Township ladder did pass ladder testing.
- C. Chief Treinish informed the Board, the Ohio Fire Chiefs Association has formed a Task Force concerning fire districts in the State of Ohio and he was appointed to chair the Task Force.

ASSISTANT CHIEF:

- A. Assistant Chief Joseph Krouse informed the Board, September 2025 stats are contained in their packet and if there are any questions to let him know.
- B. AC Krouse informed the Board, they met with Representative Kevin Miller and discussed issues the District is facing with the TIF's and abatements. Representative Miller stated that he would have some discussions about these issues.
- C. AC Krouse informed the Board, water movement training was held at the Ohio Fire Academy and Captain Travis Molter did the training with all of the crews. EVOC training is finishing up this month.

LOCAL 3025:

Lieutenant Dale Williams informed the Board, the annual Toy Drive is underway and they will be holding collection days at Station 401 on November 29th, December 6th and the 12th.

COMMITTEE MEETING:

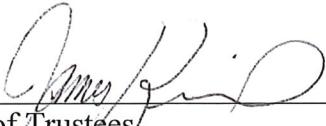
Mr. Wetzel informed the Board, the District is still having issues with the concrete in the bays at Station 403 and they are actively seeking a solution to this problem.

There being no further business, Mr. Kincaid adjourned the meeting at 7:46 p.m.

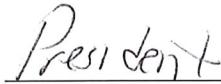
Respectfully submitted,


Donna M. Hubner
Fiscal Officer

APPROVED:



Board of Trustees



Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.