



West Licking Joint Fire District
851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

October 9, 2025

James Kincaid II, President, opened the meeting at 6:00 p.m. and led the Pledge of Allegiance.

ROLL CALL:

Jersey – Dan Wetzel

Harrison – Mark Van Buren – absent

Etna – Rozland McKee – absent

Hebron – Kenney Nauer

Kirkersville – James Kincaid II

Pataskala – Tom Lee

Reynoldsburg – Stacie Baker – absent

EXECUTIVE SESSION:

Mr. Lee motioned to go into executive session to consider the investigation of charges against a public employee or official ORC §121.22.1. Mr. Nauer seconded. **Vote:** Kincaid – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.** The Board went into executive session at 6:05 p.m.

Mr. Wetzel motioned to come out of executive session at 6:23 p.m. Mr. Lee seconded. **Vote:** Kincaid – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

Mr. Lee motioned to go into executive session to review negotiations with public employees concerning their compensation or other terms and conditions of their employment ORC §121.22.4. Mr. Nauer seconded. **Vote:** Kincaid – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.** The Board went into executive session at 6:24 p.m.

Mr. Lee motioned to come out of executive session at 6:52 p.m. Mr. Wetzel seconded. **Vote:** Kincaid – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

APPROVAL OF MINUTES:

Mr. Lee motioned to approve the September 11, 2025, Board Meeting minutes. Mr. Wetzel seconded. **Vote:** Kincaid – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Lee motioned to approve the September 2025 financial statements. Mr. Nauer seconded. **Vote:** Kincaid – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Nauer motioned to approve the vouchers for September 2025. Mr. Lee seconded. **Vote:** Kincaid – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

FISCAL OFFICER:

A. Donna Hubner, Fiscal Officer presented Resolution 2025-06 *Resolution For Additional and Supplemental Appropriations For The Current Expenses and Other Expenditures For Year Ending December 31, 2025.*

Mr. Lee motioned to approve Resolution 2025-06. Mr. Wetzel seconded. Vote: Kincaid – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

- B. Ms. Hubner informed the Board the District has received the renewal information from United Healthcare, and they have proposed a 2.9% rate increase and agree to a 13-month contract so the District will be covered until December 31, 2026. They have agreed to maintain the \$4,000.00 wellness reimbursement.

Mr. Lee motioned to renew the health insurance through United Healthcare. Mr. Nauer seconded. Vote: Kincaid – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

- C. Ms. Hubner informed the Board, the District's liability insurance is up for renewal and The Ohio Plan was the best bid. It is \$123,685.00.

Mr. Lee motioned to renew the commercial insurance through The Ohio Plan. Mr. Wetzel seconded. Vote: Kincaid – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

CHIEF:

- A. Chief Jack Treinish informed the Board that the District is interested in surplus the high top table that was in Todd Magers office and would like to give it to him for his retirement.

Mr. Lee motioned to surplus and gift the high top table to Todd Magers. Mr. Wetzel seconded. Vote: Kincaid – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

- B. Chief Treinish informed the Board, the District is having a recognition banquet on October 26th and hopes to see all of the board members there.

Chief Treinish informed the Board, Todd Magers, Assistant Chief has submitted his letter of retirement and his last day is October 9th.

Mr. Lee motioned to accept Todd Magers retirement. Ms. McKee seconded. Vote: Kincaid – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

- C. Chief Treinish informed the Board, the District approach the Ohio Fire Chiefs Association about forming an association for the Ohio Fire Districts. There are currently 86 Fire Districts in the State of Ohio. The Ohio Fire Chiefs Association has requested Chief Treinish to chair the task force to get this completed.

- D. Chief Treinish informed the Board the District is upgrading some of the computers that are out dated. The cost for this year's update is approximately \$9,500.00.

- E. Chief Treinish informed the Board the District needs to purchase five SCBA packs and bottles at a cost of \$44,975.00.

Mr. Lee motioned to purchase the additional five SCBA packs and bottles at a not to exceed \$44,975.00. Mr. Nauer seconded. Vote: Kincaid – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

- F. Chief Treinish informed the Board, the District is looking into a platform truck that Mifflin Fire has for sale. It is a 60 series Detroit and Mifflin is asking \$50,000.00.

G. Chief Treinish informed the Board the District is looking into making it a requirement to put fencing around retention ponds that are located close to residential areas due to the loss of the 3year old child in Etna.

H. Chief Treinish informed the Board, One Unit medics Vaflor and Deaver delivered a baby.

ASSISTANT CHIEF:

- A. Joseph Krouse, Assistant Chief informed the Board, September 2025 stats are contained in their packet and if there are any questions to let him know.
- B. AC Krouse informed the Board, the new part-time firefighter program is going well. Firefighter Starling has created a new training process for the part-time firefighters and skills book.
- C. AC Krouse informed the Board, Captain Travis Molter has created various new apparatus and tools operational and instructional manuals and videos.
- D. AC Krouse informed the Board, the District would like to enter into an agreement with Stryker for the powerload cots for one year. This is an all-inclusive agreement. The one year cost is \$25,651.00.

Mr. Lee motioned to approve the Stryker agreement at a not to exceed cost of \$25,651.00. Mr. Nauer seconded. Vote: Kincaid – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

E. AC Krouse informed the Board, everyone is working on their EMS competencies.

LOCAL 3025:

The annual Toy Drive is starting this Sunday. The kickoff event is happening at The Barn on York, everyone is invited to attend.


There being no further business, Mr. Kincaid adjourned the meeting at 6:35 p.m.

Respectfully submitted,



Donna M. Hubner
Fiscal Officer

APPROVED:


Board of Trustees
President
Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.