



West Licking Joint Fire District
851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

September 11, 2025

James Kincaid II, President, opened the meeting at 6:00 p.m. and led the Pledge of Allegiance.

ROLL CALL:

Jersey – Dan Wetzel
Harrison – Mark Van Buren
Etna – Rozland McKee
Hebron – Kenney Nauer

Kirkersville – James Kincaid II
Pataskala – Tom Lee
Reynoldsburg – Stacie Baker

APPROVAL OF MINUTES:

Mr. Lee motioned to approve the August 18, 2025, Board Meeting minutes. Mr. Van Buren seconded. Vote: Kincaid – yes; McKee – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – abstain; Nauer – yes. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Wetzel motioned to approve the August 2025 financial statements. Mr. Van Buren seconded. Vote: Kincaid – yes; McKee – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Van Buren motioned to approve the vouchers for August 2025. Mr. Wetzel seconded. Vote: Kincaid – yes; McKee – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

FISCAL OFFICER:

- A. Donna Hubner, Fiscal Officer presented Resolution 2025-05 *Resolution Accepting The Amounts And Rates As Determined By The Budget Commission And Authorizing The Necessary Tax Levies And Certifying Them To The County Auditor (Board Of Fire District Trustees) ORC § 5705.34-5705.35.*

Mr. Lee motioned to approve Resolution 2025-05. Ms. McKee seconded. Vote: Kincaid – yes; McKee – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

CHIEF:

- A. Chief Jack Treinish informed the Board that the District has been provided with a therapy dog from K-9 Companions. She is a two-year old lab and her name is Deb.

Captain Nick Watling spoke with Board concerning the benefits of having Deb and what her role will be with the department. She is at Station 403 and is very well-behaved. All the crew enjoy having her at the station. K-9 Companions has provided the District with a liability insurance policy.

Chief Treinish would like to send the liability insurance policy and contract to the prosecutor's office for review.

Mr. Lee motioned to send the information to the Prosecutor's Office. Ms. McKee seconded. Vote: Kincaid – yes; McKee – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

B. Chief Treinish informed the Board, the District is having a recognition banquet on October 26th and hopes to see all of the board members there.

C. Chief Treinish informed the Board, Todd Magers, Assistant Chief has submitted his letter of retirement and his last day is October 9th.

Mr. Lee motioned to accept Todd Magers retirement. Ms. McKee seconded. Vote: Kincaid – yes; McKee – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried**

D. Chief Treinish informed the Board, the District nominated DeWitt Friend to Firehouse Magazine for EVT of the year award and he was named in their honorable mention top 25 EVT.

ASSISTANT CHIEF:

A. Joseph Krouse, Assistant Chief informed the Board, August stats are contained in their packet and if there are any questions to let him know.

B. AC Krouse informed the Board, a movie company is interested in filming a scene for one of their movies at Station 404 and utilizing one of our medics in the scene. They will provide the District with a certificate of insurance.

C. AC Krouse informed the Board, the District is wrapping up search and rescue training and live fire training is coming soon.

D. AC Krouse informed the Board, the part-time candidates orientation is wrapping up.

EXECUTIVE SESSION:

Ms. McKee motioned to go into executive session to consider compensation of a public employee or official ORC §121.22.1. Mr. Lee seconded. **Vote:** Kincaid – yes; McKee – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.** The Board went into executive session at 6:24 p.m.

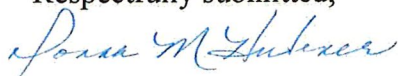
Ms. McKee motioned to come out of executive session at 6:33 p.m. Mr. Nauer seconded. **Vote:** Kincaid – yes; McKee – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

Leanne Lesko, Administrative Professional, informed the Board, the surplus support truck sold on GovDeals for \$7,100.00.

Mr. Baker thanked the crews for the service they provide and the sacrifices they make.

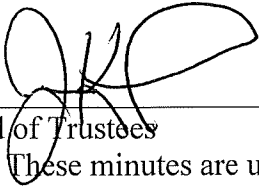
There being no further business, Mr. Kincaid adjourned the meeting at 6:35 p.m.

Respectfully submitted,



Donna M. Hubner
Fiscal Officer

APPROVED:

A handwritten signature in black ink, consisting of a large loop followed by a series of smaller loops and a final horizontal stroke.

Board of Trustees

President

Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.