



West Licking Joint Fire District  
851 East Broad Street  
Pataskala, Ohio 43062

*Board of Trustees*

## MEETING MINUTES

August 8, 2019

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Mark Van Buren opened the meeting at 7:00 p.m., and led the Pledge of Allegiance.

### ROLL CALL:

Jersey – Dan Wetzel

Harrison – Mark Van Buren

Etna – Jeff Johnson

Kirkersville – Brian Denton

Pataskala – Tim Hickin

Reynoldsburg – Marshall Spalding - absent

### OPEN DISCUSSION:

### APPROVAL OF MINUTES:

Mr. Wetzel motioned to approve the July 11, 2019 Regular Board Meeting minutes. Mr. Denton seconded. Vote: Denton – yes; Johnson – yes; Van Buren – yes; Hickin – abstain; Wetzel – yes. **Motion carried.**

### APPROVAL OF FINANCIAL STATEMENTS:

Mr. Hickin motioned to approve the July 2019 Bank Reconciliation, STAR Ohio Investment, and CDARS Statements. Mr. Wetzel seconded. Vote: Denton – yes; Johnson – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

### APPROVAL OF VOUCHERS:

Mr. Johnson motioned to approve warrants 11309 – 11424 for the month of July 2019. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

### CONSULTANT REPORT

A. Steven Little, Consultant informed the Board paperwork regarding the levy was filed.

B. Mr. Little informed the Board the staffing at the Licking County Prosecutor's office is thin.

Mr. Wetzel brought forward the construction of the storage building at Station 405. Bid packets should be available next week. Mr. Little or Assistant Chief Jack Treinish will let the Board members know when the information is received and work with members to possibly schedule a Special Meeting to post for bids.

### CHIEFS' REPORT:

A. Todd Magers, Fire Chief requested the Board to hire Codey Kimble as a full time firefighter due to some recent firefighter injuries and some upcoming medical leaves beginning around November.

Mr. Van Buren motioned to hire Codey Kimble as a full-time firefighter/paramedic. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

- B. Chief Magers presented to the Board the project listing for 2019. Chief Magers stated the drive at Station 402 is the #1 priority.

Chief Magers requested the funds set for the floor on the lower level at Station 401 be used to complete the island and kitchen in the upper level at Station 401.

Discussion regarding the Station 403 addition commenced. Chief stated Station 403 really hasn't been touched since 1988 or so and really isn't quite up to code. Some work completed at Station 403 has been the roof and along with some painting. Chief Magers stated the Tower does fit but does have to jockey in/out and the concrete is done.

Mr. Johnson inquired about the ISO rating. Chief Magers stated we are still working with ISO and submitting documentation.

- C. Chief Magers informed the Board of vacant land near Station 404 on Taylor Road. Chief Magers received a call from a representative of Limited Brands regarding our inquiry of the property. It was stated he would discuss with their development group and may be in touch.
- D. Chief Magers presented to the Board our updated Construction Regulations. Fire Marshal Chad Harrison went over the few changes made. Some changes are now to request a set of drawings at the beginning of the project, this will make things much easier and adding the requirements for bollards that are in the Ohio Fire Code to ours.

Mr. Denton motioned to adopt the West Licking Fire Construction Regulations effective August 8, 2019. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

#### **ASSISTANT CHIEF REPORT:**

- A. AC Treinish presented to the Board a final candidate for the Intern program, Austin Branham.

Mr. Hickin motioned to approve intern Austin Branham. Mr. Wetzel seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel - yes. **Motion carried.**

- B. AC Treinish updated the Board the cabinets for the kitchen island at Station 401 have been ordered and things are moving forward.

#### **ASSISTANT CHIEF EMS REPORT:**

- A. Assistant Chief Joe Krouse presented the Board, the Activity Report for July.

B. AC Krouse presented a copy of a contract with PMG, another local EMS billing company. This was brought forward to make all aware of the current EMS billing company and the lack of service. AC Krouse just started looking into the necessary steps in terminating the current contract, if necessary.

#### **ADMINISTRATIVE PROFESSIONAL**

- A. Leanne Lesko, Administrative Professional informed the Board of the retirement announcement of Firefighter Jim Kimcaid II.

**LOCAL 3025**

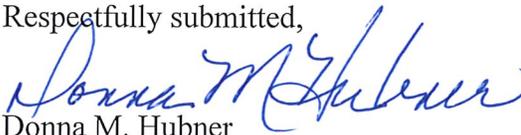
Nothing to report.

**OPEN DISCUSSION**

- A. Chief Magers informed the Board, during the September meeting, we will be swearing in the three new full-time firefighters and will be recognizing 2 Unit and their outstanding work during the fire at Pataskala Oak Care Center.
- B. Chief Magers informed the Board of the state wide drill, Vigilant Guard by the Ohio National Guard, the District participated in at the Ohio Fire Academy.

There being no further business, Mr. Van Buren adjourned the meeting at 8:04 p.m.

Respectfully submitted,



Donna M. Hubner  
Fiscal Officer

APPROVED:



Board of Trustees



Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.