



West Licking Joint Fire District
851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

November 9, 2023

Dan Wetzel, Vice President opened the meeting at 7:04 p.m. and led the Pledge of Allegiance.

ROLL CALL:

Jersey – Dan Wetzel

Harrison – Mark Van Buren – absent

Etna – Jeff Johnson

Hebron – Randy Wolf

Kirkersville – James Kincaid II

Pataskala – Tom Lee

Reynoldsburg – Stacie Baker – absent

EXECUTIVE SESSION:

Mr. Wolf motioned to go into executive session at 6:01 p.m. to consider the compensation of a public employee or official. ORC 121.22.1. Mr. Lee seconded. Vote: Kincaid – yes; Johnson – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

Mr. Baker joined the meeting and executive session at 6:38 p.m.

Mr. Wetzel motioned to come out of executive session at 7:06 p.m. Mr. Kincaid seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

Mr. Lee motioned to go into executive session at 7:07 p.m. to consider the investigation of charges against a public employee. Mr. Kincaid seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

Mr. Kincaid voted to come out of executive session at 7:40 p.m. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

BID OPENING BIKE/WALKING PATH STATION 404:

Mr. Wetzel opened the two bids received for the bike/walking path at Station 404.

1. Robertson Construction - \$548,000.00
2. Jagger Construction - \$312,952.00

The bids will be reviewed for accuracy and decided upon at the December meeting.

STATION 404:

Pending change orders with Robertson Construction in the amount of \$74,156.00. Trying to determine if this is the architect's error.

- A. 3" gas pipe for service and regulators taken off plans
- B. Plywood behind masonry
- C. 2" x 4" furring strips or plywood over metal studs
- D. Freeze board around entire building.
- E. Gas tank pad was not included in the plan drawings.

There are two change orders which need approval tonight, the first one is shower size changes at a cost of \$464.00. Second is the ATS temporary tie in at a cost of \$12,012. Total for these two is \$12,476.00.

Mr. Lee motioned to approve the two change orders totaling \$12,476.00. Mr. Kincaid seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

Laurie Mayle, Administrator informed the Board a notice was given to the rental company for Station 404 that we would be moved out by 12/31/2023.

STATION 403 CONTRACT:

Ms. Mayle informed the Board the contract with R & J Construction is completed and has been reviewed by Marc Fishel and ready for Board approval. The contact price is \$2,915,531.00 and has a 3% retainage fee built into it.

Mr. Kincaid motioned to enter into the contract with R & J Construction at a not-to-exceed price of \$2,970,000.00 including the 10% overages. Mr. Wolf seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

APPROVAL OF MINUTES:

Mr. Lee motioned to approve the October 12, 2023, Board Meeting minutes. Mr. Wolf seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

Mr. Baker left the meeting at 8:31 p.m.

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Kincaid motioned to approve the October 2023 financial statements. Mr. Wolf seconded. Vote: Kincaid – yes; Johnson – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Wolf motioned to approve the vouchers for October 2023. Mr. Johnson seconded. Vote: Kincaid – yes; Johnson – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

CHIEF:

- A. Todd Magers, Chief, informed the Board the District accreditation process is moving along. A draft of the Strategic plan is almost complete.
- B. Chief Magers informed the Board that the District has 16 SCBA bottle that have failed and will be disposing of them as they cannot be utilized by anyone else.
- C. Chief Magers informed the Board the October 2023 EMS stats are contained in their packet.
- D. Chief Magers informed the Board the District received two donations in appreciation of the District's response on a run and for filling in at the last minute for a horse show that was held on Mink St.

Mr. Lee stated that at the last home football game for Watkins Memorial there were two transports and the crews did a great job.

- E. Chief Magers informed the Board the bucket is in and waiting on welder to assemble the ladder.

ASSISTANT CHIEF:

- A. Assistant Chief Jack Treinish informed the Board M401 needs a new transmission. The replacement cost is \$6,833.34.

Mr. Lee motioned to replace the transmission in M401 at a not to exceed cost of \$6,833.34. Mr. Kincaid seconded. Vote: Kincaid – yes; Johnson – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

- B. AC Treinish informed the Board the tower needs new brakes and tires. The cost of this is approximately \$13,000.00.

Mr. Lee motioned to approve the \$13,000.00 for new brakes and tires for T403. Mr. Kincaid seconded. Vote: Kincaid – yes; Johnson – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

- C. AC Treinish informed the Board District received 4 new ice suits for Station 406.

- D. AC Treinish distributed estimates to replace the deck at Station 401. The estimates have been completed with a roof system and without. It is composite decking material.

Discussion concerning the type of deck system to have installed at Station 401.

Mr. Lee motioned to have the deck replaced with composite decking materials without a roof system at a cost of \$22,044.00. Mr. Kincaid seconded. Vote: Kincaid – yes; Johnson – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

ADMINISTRATOR:

- A. Laurie Mayle, Administrator, informed the Board, 4 employees who have resigned from the District. Full-time firefighters Christopher Shoup and Kyle Smith, part-time firefighters Colby Stough and Tate Treinish.

Mr. Lee motioned to accept the 4 resignations. Mr. Wolf seconded. Vote: Kincaid – yes; Johnson – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

- B. Ms. Mayle informed the Board, the Insurance Committee chair sent an email in support of switching from Cigna to Anthem/Waypoint Plan.

Mr. Johnson motioned to approve the health insurance switch from Cigna to Anthem/Waypoint plan. Mr. Lee seconded. Vote: Kincaid – yes; Johnson – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

- C. Ms. Mayle informed the Board, Fred Odrumsky submitted a bill where he paid for it out of pocket and would like the District to reimburse him for the cost.

- D. Ms. Mayle inquired from the Board if the Community Paramedicine position should be self-funded from the clients that are referred to the District. The Board consensus was to revisit the position in six months to see what companies are offering funding.

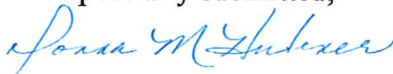
FISCAL OFFICER:

- A. Donna Hubner, Fiscal Officer presented to the Board Resolution 2023-10 *A Resolution For Additional And Supplemental Appropriations For The Current Expenses And Other Expenditures For Year Ending December 31, 2023* with the addition of \$13,000.00 for Repair and Maintenance in the General Fund.

Mr. Lee motioned to adopt Resolution 2023-10 with the addition of the \$13,000.00. Mr. Wolf seconded. Vote: Kincaid – yes; Johnson – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

There being no further business, Mr. Wetzel adjourned the meeting at 9:40 p.m.

Respectfully submitted,



Donna M. Hubner
Fiscal Officer

APPROVED:



Board of Trustees



Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.