



West Licking Joint Fire District  
851 East Broad Street  
Pataskala, Ohio 43062

*Board of Trustees*

## MEETING MINUTES

October 12, 2023

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Dan Wetzel, Vice President opened the meeting at 7:04 p.m. and led the Pledge of Allegiance.

### ROLL CALL:

Jersey – Dan Wetzel

Harrison – Mark Van Buren – absent

Etna – Jeff Johnson

Hebron – Randy Wolf

Kirkersville – James Kincaid II

Pataskala – Tom Lee – absent

Reynoldsburg – Stacie Baker – absent

### OPEN DISCUSSION:

### APPROVAL OF MINUTES:

Mr. Wolf motioned to approve the September 14, 2023, and September 27, 2023 Board Meeting minutes. Mr. Kincaid seconded. Vote: Kincaid – yes; Johnson – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

### APPROVAL OF FINANCIAL STATEMENTS:

Mr. Kincaid motioned to approve the September 2023 financial statements. Mr. Johnson seconded. Vote: Kincaid – yes; Johnson – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

### APPROVAL OF VOUCHERS:

Mr. Johnson motioned to approve the vouchers for September 2023. Mr. Kincaid seconded. Vote: Kincaid – yes; Johnson – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

### CHIEF:

- A. Todd Magers, Chief, informed the Board the District is currently handling 26 – 27 runs per day.
- B. Chief Magers informed the Board that the District just completed a training with Monroe Township Fire at Station 402.
- C. Chief Magers informed the Board that the leadership training is scheduled for March of 2024. It will be a four-day training and the District will be allowed to live stream the training.
- D. Chief Magers informed the Board, at about 3 am on a 1-unit duty day, the firefighters delivered a baby in the employee parking lot here at Station 401.

Stacie Baker joined the meeting at 7:09 p.m.

### ASSISTANT CHIEF:

- A. Assistant Chief Jack Treinish informed the Board the pressure reducer valve at Station 401 went out and was replaced.
- B. AC Treinish informed the Board there are two change orders associated with new Station 404. These two change orders are to add railing to stairways. The total is \$2,342.00.

- C. AC Treinish informed the Board there is a change order relating to firing strips to go under the siding at a cost of approximately \$40,000.00. Going to investigate this further before asking for approval.
- D. AC Treinish distributed preliminary prints for the new Station 403 plans.

**ASSISTANT CHIEF – EMS:**

- A. Assistant Chief Joseph Krouse informed the Board, the September 2023 Stat report is contained in their packet if they have any questions. These run stats also include M407 and the UTV's as they have been utilized at special events throughout the District.
- B. AC Krouse informed the Board, the cost of the flash codes that were discussed at the last Board meeting actually came in higher than original planned. The total cost is \$30,000.00, which is \$20,000.00 more than previously approved.

Mr. Kincaid motioned to approve the purchase of the flash codes at a not to exceed cost of \$30,000.00. Mr. Wolf seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

- C. AC Krouse informed the Board, the Prevention Bureau held a training at one of the businesses on fire extinguishers and how to utilize them during a fire. They were requested to provide another training course at another local business in the coming weeks.
- D. AC Krouse informed the Board that Fire Prevention week at the schools ends tomorrow. Over 3,000 students have received the training.

**ADMINISTRATOR:**

- A. Laurie Mayle, Administrator, informed the Board, the cost for Archall architect at New Station 403 is \$75,000.00.

Mr. Kincaid motioned to enter into a contract with Archall Architects for the design of New Station 403. Mr. Johnson seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

- B. Ms. Mayle informed the Board, the new exhaust removal system from MagnaGrip will cost \$64,740.50.

Mr. Kincaid motioned to approve the purchase of the exhaust system from MagnaGrip in the amount of \$64,740.50. Mr. Johnson seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Van Buren – yes; Wolf – yes. **Motion carried.**

- C. Ms. Mayle informed the Board, Waypoint Benefits Solution is checking options for different health insurance companies. They currently have one quote and hoping to obtain more soon.
- D. Ms. Mayle informed the Board, the bridge design for the bike/walking path at New Station 404 should be completed next Friday. Since this project is already out for bid the District will be doing an addendum to add these specifications.
- E. Ms. Mayle informed the Board, she received a quote from Keytel to install two cellular booster antennas at Station 402 due to reception being very poor inside the building. The cost will not exceed \$10,000.00.

Mr. Kincaid motioned to approve of paying Keytel up to \$10,000.00 to install two cellular booster antennas and hardware. Mr. Wolf seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

**FISCAL OFFICER:**

A. Donna Hubner, Fiscal Officer informed the Board the District has received the annual invoice for the District's BWC TPA administration services from Sedgwick at a cost of \$8,085.00.

Mr. Wolf motioned to pay \$8,085.00 to Sedgwick. Mr. Johnson seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

**EXECUTIVE SESSION:**

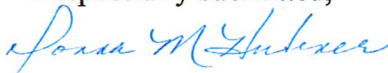
Mr. Kincaid motioned to go into executive session at 7:49 p.m. to consider the compensation of a public employee or official. ORC 121.22.1. Mr. Johnson seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

Mr. Kincaid motioned to come out of executive session at 8:15 p.m. Mr. Wolf seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

Mr. Wetzel informed the Board he has a check to present to the District which Jersey Township did their due diligence and collect back tax dollars owed from New Albany's TIF's and annexation agreements. This goes back to 1999 and Jersey Township decided to share this money with the District.


There being no further business, Mr. Wetzel adjourned the meeting at 8:23 p.m.

Respectfully submitted,



Donna M. Hubner  
Fiscal Officer

APPROVED:

  
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Board of Trustees

\_\_\_\_\_  
Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.