



West Licking Joint Fire District  
851 East Broad Street  
Pataskala, Ohio 43062

*Board of Trustees*

## MEETING MINUTES

September 27, 2023

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Mark Van Buren opened the special meeting at 6:02 p.m. and led the Pledge of Allegiance.

### ROLL CALL:

Jersey – Dan Wetzel

Harrison – Mark Van Buren

Etna – Jeff Johnson

Hebron – Randy Wolf – absent

Kirkersville – James Kincaid II

Pataskala – Tom Lee

Reynoldsburg – Stacie Baker - absent

Mr. Van Buren stated this Special Board Meeting is to discuss the potential award and vote of a contract for Station 403 Reconstruction project, to discuss Station 404 Bike path/walkway project, to discuss and vote on the purchase of a new HVAC system for Station 401 lower level and an executive session to consider the investigation of charges or complaints against a public employee or official O.R.C. §121.22.1.

- A. Jack Treinish, Assistant Chief informed the Board the Building and Land Acquisition committee met and discussed the bids for Station 403 renovations and construction project. Drawings were distributed to the Board, and anything written in red was priced in the bid.

Mr. Wetzel reviewed the drawings with the Board. Interior doors currently have no specs, exterior doors are steel, 3/4" plywood all around, and did spec overhead door headers.

Mr. Baker joined the meeting at 6:06 p.m.

Mr. Wetzel stated the bay area has flat ceilings, 4' diamond plate all around the bay area for better cleaning. Lighting was figured into cost, eleven items were changed. Barn metal is siding on all structures, for other siding the cost increase is \$74,618.00.

Discussion concerning the specs and drawings.

Board concluded they would prefer approved architectural drawings so they can be sure everything is spec'd out correctly. Board would prefer the drawings be completed by the original architect.

Mr. Kincaid motioned to approve \$50,000.00 for architectural drawings. Mr. Lee seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.**

- B. AC Treinish informed the Board the civil engineers want to know who is going to design the bridges for the contractors to use for bidding purposes on the Station 404 bike/walking path. Korda will charge the District \$12,500.00 for the both bridge drawing/designs.

Mr. Lee motioned to approve \$12,500.00 for the bridge drawing/designs associated with the bike/walking path at New Station 404. Mr. Kincaid seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.**

C. AC Treinish informed the Board the HVAC system for a portion of the lower level has gone out. The replacement cost of the new system is \$6,701.70 from Carr Supply. Lt. Hankinson will install the system.

Mr. Johnson motioned to purchase a new HVAC system from Carr Supply at a not to exceed price of \$6,701.70. Mr. Baker seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.**

**EXECUTIVE SESSION:**

Mr. Baker motioned to go into executive session to consider the investigation of charges or complaints against a public employee or official ORC §121.22.1. Mr. Johnson seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.** The Board went into executive session at 6:33 p.m.

Mr. Lee motioned to come out of executive session at 6:58 p.m. Mr. Johnson seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.**

There being no further business, Mr. Van Buren adjourned the meeting at 6:58 p.m.

Respectfully submitted,



Donna M. Hubner  
Fiscal Officer

APPROVED:

  
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Board of Trustees

  
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Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.