



West Licking Joint Fire District
851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

September 14, 2023

Mark Van Buren, President opened the meeting at 7:00 p.m. and led the Pledge of Allegiance.

ROLL CALL:

Jersey – Dan Wetzel

Harrison – Mark Van Buren

Etna – Jeff Johnson – absent

Hebron – Randy Wolf

Kirkersville – James Kincaid II

Pataskala – Tom Lee

Reynoldsburg – Stacie Baker – absent

OPEN DISCUSSION:

APPROVAL OF MINUTES:

Mr. Kincaid motioned to approve the August 10, 2023, and August 30, 2023 Board Meeting minutes. Mr. Wetzel seconded. Vote: Kincaid – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Lee motioned to approve the August 2023 financial statements. Mr. Wolf seconded. Vote: Kincaid – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Johnson motioned to approve the vouchers for August 2023. Mr. Kincaid seconded. Vote: Kincaid – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

BID OPENINGS REMODEL OF NEW STATION 403:

CHIEF:

A. Todd Magers, Chief, informed the Board that the District held a 3-week training/boot camp for the new part-time candidates. There were 22 candidates that participated. The District will hire them in groups of 6.

B. Chief Magers requested to review the Community Paramedic position with the personnel committee.

The Board stated to get with the committee members and set up a meeting.

ASSISTANT CHIEF:

A. Assistant Chief Jack Treinish informed the Board the Buckeye Lake Blast Committee donated \$750.00 to the Fire District.

ASSISTANT CHIEF – EMS:

A. Assistant Chief Joseph Krouse informed the Board, the August 2023 Stat report is contained in their packet if they have any questions. The District is averaging 23 runs per day.

- B. AC Krouse informed the Board, the District needs to purchase new video scopes for all of the medics. The current ones are outdated and the District is unable to purchase supplies for them. The cost is \$12,345.93.

Mr. Kincaid motioned to approve the purchase of the videoscopes at a cost of \$12,345.93. Mr. Lee seconded. Vote: Kincaid – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

- C. AC Krouse informed the Board, MARCS is mandating dual factor authentication and the District has to purchase the flash codes by the end of this year. The cost is approximately \$10,000.00 and it will take 6 months to receive them.

Mr. Lee motioned to purchase the flash codes at a not to exceed cost of \$10,000.00. Mr. Wolf seconded. Vote: Kincaid – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

ADMINISTRATOR:

- A. Laurie Mayle, Administrator, informed the Board, the District has been notified by AEP the in kind charge for the electric pole and wiring at New Station 404 will cost \$19,601.36.

Mr. Johnson motioned to approve the payment to AEP in the amount of \$19,601.36. Mr. Wolf seconded. Vote: Kincaid – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

- B. Ms. Mayle informed the Board, the new exhaust removal system from MagnaGrip will cost \$64,740.50.

Mr. Kincaid motioned to approve the purchase of the exhaust system from MagnaGrip in the amount of \$64,740.50. Mr. Johnson seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Van Buren – yes; Wolf – yes. **Motion carried.**

- C. Ms. Mayle informed the Board, the District has received a revised quote from Silco for additional conduit, door readers and strikes for New Station 404 at an added cost of \$9,867.80.

Mr. Lee motioned to approve the revisions from Silco for New Station 404. Mr. Wolf seconded. Vote: Kincaid – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

- D. Ms. Mayle informed the Board, October 5, 2023 at noon is when the bids are due in for the bike/walking path at New Station 404.

- E. Ms. Mayle informed the Board, she received a quote from Korda to design the bridges over the 2 small creeks that would intersect with the bike/walking path at New Station 404. The cost for this is \$12,500.00.

The Board has some concerns about this additional cost and wants to verify it was not previously done in the original design.

- F. Ms. Mayle informed the Board, the District would like to have a budget committee meeting sometime in October if possible.

FISCAL OFFICER:

- A. Donna Hubner, Fiscal Officer presented to the Board Resolution 2023-09 *A Resolution Accepting The Amounts And Rates As Determined By The Budget Commission And Authorizing The Necessary Tax Levies And Certifying Them To The County Auditor.*

Mr. Lee motioned to adopt Resolution 2023-09. Mr. Kincaid seconded. Vote: Kincaid – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

B. Ms. Hubner informed the Board the District is in receipt of the invoice for the liability insurance renewal at a cost of \$93,364.00 and would like approval to pay the invoice.

Mr. Kincaid motioned to pay the insurance renewal at a cost of \$93,364.00. Mr. Wolf seconded. Vote: Kincaid – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

EXECUTIVE SESSION:

Mr. Lee motioned to go into executive session at 7:34 p.m. to consider the compensation of a public employee or official. ORC 121.22.1. Mr. Wolf seconded. Vote: Kincaid – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

Mr. Wolf motioned to come out of executive session at 9:12 p.m. Mr. Lee seconded. Vote: Kincaid – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

Mr. Wetzel informed AC Treinish the decision on the ceiling in the bays at New Station 404 was not to install.

There being no further business, Mr. Van Buren adjourned the meeting at 9:17 p.m.


Respectfully submitted,



Donna M. Hubner
Fiscal Officer

APPROVED:



Board of Trustees

Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.