



West Licking Joint Fire District  
851 East Broad Street  
Pataskala, Ohio 43062

*Board of Trustees*

## MEETING MINUTES

August 10, 2023

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Mark Van Buren, President opened the meeting at 7:00 p.m. and led the Pledge of Allegiance.

### ROLL CALL:

Jersey – Dan Wetzel – absent  
Harrison – Mark Van Buren  
Etna – Jeff Johnson  
Hebron – Randy Wolf

Kirkersville – James Kincaid II  
Pataskala – Tom Lee – absent  
Reynoldsburg – Stacie Baker – absent

### OPEN DISCUSSION:

### APPROVAL OF MINUTES:

Mr. Wolf motioned to approve the July 13, 2023 Regular Board Meeting minutes. Mr. Johnson seconded. Vote: Kincaid – yes; Johnson – yes; Van Buren – yes; Wolf – yes. **Motion carried.**

### APPROVAL OF FINANCIAL STATEMENTS:

Mr. Kincaid motioned to approve the July 2023 financial statements. Mr. Johnson seconded. Vote: Kincaid – yes; Johnson – yes; Van Buren – yes; Wolf – yes. **Motion carried.**

### APPROVAL OF VOUCHERS:

Mr. Johnson motioned to approve the vouchers for July 2023. Mr. Kincaid seconded. Vote: Kincaid – yes; Johnson – yes; Van Buren – yes; Wolf – yes. **Motion carried.**

### CHIEF:

- A. Todd Magers, Chief, informed the Board, the District held a swearing in ceremony for all of the new firefighters, the fourth Fire Marshall and the employees the District hired from Refugee Canyon.
- B. Chief Magers informed the Board, the tower was involved in an accident, and it hit a tree with the bucket. The District is waiting on ladder testing to see how extensive the damages are.
- C. Chief Magers informed the Board, the District is progressing with the accreditation process. The strategic plan should be completed by the September board meeting. AC Krouse will do a peer review of a fire department in NC as part of his certification.
- D. Chief Magers informed the Board, Mt. Carmel is ready to begin the payment process to help offset some of the costs for a dedicated Community Paramedicine person.

Stacie Baker joined the Board meeting at 7:07 p.m.

This position would be a 40 hour per week employee and focus on the District residents. LMH has nurses on staff that perform this function for their patients.

Mt. Carmel is currently agreed to pay \$175 for the initial visit and \$100 per follow-up visit up to a total of three visits.

There is a training program the hired candidate would need to go through for the community paramedicine program.

Mr. Wolf motioned to hire into the Community Paramedicine position. Mr. Johnson seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Van Buren – yes; Wolf – yes. **Motion carried.**

- E. Chief Magers informed the Board, he would like to purchase two Ford Expeditions at cost of \$55,000 each. The lighting packages for each vehicle should not exceed \$22,000 per vehicle.

Mr. Johnson motioned to approve the purchase of two Ford Expeditions at a cost of \$55,000.00 each and a lighting package at a not to exceed cost of \$22,000.00 each. Mr. Baker seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Van Buren – yes; Wolf – yes. **Motion carried.**

#### **ASSISTANT CHIEF – EMS:**

- A. Assistant Chief Joseph Krouse informed the Board, the July 2023 Stat report is contained in their packet if they have any questions.
- B. AC Krouse informed the Board, the Stryker cot has been delivered.
- C. AC Krouse informed the Board, Horton is estimating build time for a new medic between 450 and 500 days at a cost of approximately \$362,000.00.

Mr. Baker motioned to approve a new medic out of the 2024 budget at a not to exceed price of \$370,000.00. Mr. Kincaid seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Van Buren – yes; Wolf – yes. **Motion carried.**

#### **ADMINISTRATOR:**

- A. Laurie Mayle, Administrator, informed the Board, the District has been notified by AEP the in kind charge for the electric pole and wiring at New Station 404 will cost \$19,601.36.

Mr. Johnson motioned to approve the payment to AEP in the amount of \$19,601.36. Mr. Wolf seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Van Buren – yes; Wolf – yes. **Motion carried.**

- B. Ms. Mayle informed the Board, the new exhaust removal system from MagnaGrip will cost \$64,740.50.

Mr. Kincaid motioned to approve the purchase of the exhaust system from MagnaGrip in the amount of \$64,740.50. Mr. Johnson seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Van Buren – yes; Wolf – yes. **Motion carried.**

- C. Ms. Mayle informed the Board, the District has received change orders from Robertson Construction for New Station 404 for the following items: roof ice guards - \$10,011.00, knee wall - \$3,867.00, metal angle for stairwell anchoring to 2<sup>nd</sup> floor - \$3,264.00, vinyl fencing upgrade - \$2,946.00.

Mr. Wolf motioned to approve the above change orders for Station 404. Mr. Johnson seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Van Buren – yes; Wolf – yes. **Motion carried.**

- D. Ms. Mayle informed the Board, August 16, 2023 around 11:00 a.m. will be a walk thru at New Station 404.
- E. Ms. Mayle informed the Board, The RFP is being reviewed by the LC Prosecutor for New Station 403 renovations and construction.
- F. Ms. Mayle informed the Board, the District would like to put out an RFP for the bike path at New Station 404 at an estimated cost of \$250,000.00.

Mr. Baker motioned to approve an RFP for the bike path at New Station 404 at an estimated cost of \$250,000.00. Mr. Johnson seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Van Buren – yes; Wolf – yes. **Motion carried.**

- G. Ms. Mayle informed the Board, there are nine resignations from part-time firefighters. They are Charles Abbott, Austin Branham, Victor Dulaney, Casey Fleahman, Christopher Garner, Zephaniah Harvey, Melissa Riyadi, Gavin Sims, and Jonathan Wiseman.

Mr. Johnson motioned to accept the nine part-time firefighter’s resignations. Mr. Wolf seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Van Buren – yes; Wolf – yes. **Motion carried.**

**WEST LICKING FIREFIGHTER ASSOCIATION**

Chris Bitler, President informed the Board, the Street Fair begins next week.

**LOCAL 3025**

Tom Barnhill, President informed the Board the Union is having an issue with the Cigna since they have not been able to negotiate a contract with Trinity Health and now Mount Carmel East is no longer in network. Also, Kroger went out of network earlier this year.

There being no further business, Mr. Van Buren adjourned the meeting at 7:46 p.m.

Respectfully submitted,



Donna M. Hubner  
Fiscal Officer

APPROVED:

  
Board of Trustees

  
Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.