



West Licking Joint Fire District
851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

July 13, 2023

Mark Van Buren, President opened the meeting at 7:00 p.m. and led the Pledge of Allegiance.

ROLL CALL:

Jersey – Dan Wetzel

Harrison – Mark Van Buren

Etna – Jeff Johnson

Hebron – Randy Wolf

Kirkersville – James Kincaid II

Pataskala – Tom Lee

Reynoldsburg – Stacie Baker – absent

OPEN DISCUSSION:

APPROVAL OF MINUTES:

Mr. Wolf motioned to approve the June 08, 2023 Regular Board Meeting minutes. Mr. Johnson seconded. Vote: Kincaid – abstain; Johnson – yes; Van Buren – yes; Lee – yes; Wetzel – abstain; Wolf – yes. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Kincaid motioned to approve the June 2023 financial statements. Mr. Lee seconded. Vote: Kincaid – yes; Johnson – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Kincaid motioned to approve the vouchers for June 2023. Mr. Wolf seconded. Vote: Kincaid – yes; Johnson – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

CHIEF:

- A. Todd Magers, Chief, informed the Board, the District received an EMS recognition for 2 unit personnel from the Flowers family.
- B. Chief Magers informed the Board, the District received an Ohio EMS Grant in the amount of \$767.85.
- C. Chief Magers informed the Board, the District would like to host a leadership training seminar in March 2024 with County Fire Tactic. The 4-day seminar is at a cost of \$4,500.00 per day and CTEC will allow the District to utilize one of their auditoriums to hold the seminar at.

Stacie Baker joined the Board meeting at 7:12 p.m.

Mr. Lee motioned to enter into a contract with County Fire Tactic at a not to exceed price of \$18,000.00. Mr. Kincaid seconded. Vote: Kincaid – yes; Johnson – yes; Baker – abstain; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

D. Chief Magers informed the Board, he will be sending out to after action reviews.

E. Chief Magers informed the Board, the District will be sending out surveys for the SWOT analysis.

- F. Chief Magers request the Board surplus the old Ferno Cot System.

Mr. Johnson motioned to surplus the Ferno Cot System. Mr. Wolf seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

ADMINISTRATOR:

- A. Laurie Mayle, Administrator, informed the Board, the District has two change orders for New Station 404. The first is for the metal roof change in the amount of \$139,385.00 and the second is for the expediting of the MDP box in the amount of \$26,645.88.

Mr. Wetzel motioned to approve both change orders for Station 404. Mr. Lee seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

- B. Ms. Mayle informed the Board, the new Fire Marshal Brandon Scott started on July 10, 2023.
- C. Ms. Mayle informed the Board, the District has extended full-time offers to nine of the part-time firefighters. The swearing in ceremony will be held on August 3, 2023 at 10:00 am at Station 401 in the bays.

FISCAL OFFICER:

- A. Donna Hubner, Fiscal Officer presented to the Board, Resolution 2023-08 *A Resolution For Additional And Supplemental Appropriations For The Current Expenses And Other Expenditures For Year Ending December 31, 2023*. This resolution is to increase the appropriation accounts associated with the 9 new hires.

Mr. Wetzel motioned to approve Resolution 2023-08. Mr. Lee seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

- B. Ms. Hubner presented to the Board the renewal contract with Cigna. There was discussion as to what caused the increase in premium, the other health insurance companies declined to quote at this time and our current contract expires on July 31, 2023.

Mr. Kincaid motioned to enter into the contract with Cigna. Mr. Lee seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

- C. Ms. Hubner informed the Board, the State Auditor requested the District enter into a contract extension with our current IPA firm, Perry and Associates. This is the last extension allowable and the pricing is the same as the previous contract.

Mr. Wetzel motioned to enter into the contract extension with Perry and Associated for the 2022-2023 audit period. Mr. Johnson seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

Mr. Van Buren informed the Board the District had an emergency purchase for a new hot water heater at a cost of \$15,800.00.

There being no further business, Mr. Van Buren adjourned the meeting at 7:46 p.m.

Respectfully submitted,

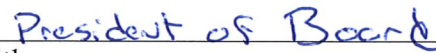


Donna M. Hubner
Fiscal Officer

APPROVED:



Board of Trustees



Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.