



West Licking Joint Fire District
851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

June 13, 2024

James Kincaid II, President opened the meeting at 6:00 p.m. and led the Pledge of Allegiance.

ROLL CALL:

Jersey – Dan Wetzel – absent
Harrison – Mark Van Buren
Etna – Mark Evans
Hebron – Kenney Nauer

Kirkersville – James Kincaid II
Pataskala – Tom Lee – absent
Reynoldsburg – Stacie Baker – absent

OPEN DISCUSSION/BOARD COMMENTS:

APPROVAL OF MINUTES:

Mr. Van Buren motioned to approve the May 9, 2024, Board Meeting minutes. Mr. Evans seconded. Vote: Kincaid – yes; Evans – yes; Van Buren – yes; Nauer – yes. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Evans motioned to approve the May 2024 financial statements. Mr. Van Buren seconded. Vote: Kincaid – yes; Evans – yes; Van Buren – yes; Nauer – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Evans motioned to approve the vouchers for May 2024. Mr. Baker seconded. Vote: Kincaid – yes; Evans – yes; Van Buren – yes; Nauer – yes. **Motion carried.**

CHIEF:

A. Todd Magers, Chief, informed the Board one of our EMT Basics has passed his paramedic test and two have just graduated from paramedic training.

B. Chief Magers informed the Board, CPAT testing is in progress and there are approximately 20 applicants.

Mr. Baker joined the meeting at 6:07 p.m.

C. Chief Magers informed the Board, E404 chassis and body are done and once everything passes inspection Sutphen will begin putting them together.

D. Chief Magers informed the Board, the District is working on hiring the three approved full-time slots and would like to add a fourth since there is at least five overtime shifts per day.

Mr. Baker motioned hiring a fourth full-time firefighter. Mr. Nauer seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Nauer – yes. **Motion carried.**

ASSISTANT CHIEF OF EMS:

A. Assistant Chief Joseph Krouse informed the Board, Fire Marshall Brandon Scott has received his IAAI-CFI certification and Fire Marshall Chad Harrison has received his NAFI CFEI certification.

- B. AC Krouse informed the Board there have been two more arsonists arrested by RPD.
- C. AC Krouse reviewed with the Board the activity report for May 2024.

FISCAL OFFICER:

- A. Donna Hubner, Fiscal Officer presented to the Board a standard maintenance agreement for new Station 404 for all of the mechanicals at a yearly cost of \$5,652.00 with Gem Services.

Mr. Van Buren motioned to approve the maintenance agreement with Gem Services. Mr. Nauer seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Nauer – yes. **Motion carried.**

- B. Ms. Hubner presented Resolution 2024-06 Resolution To Request That The County Auditor Certify Valuation And Revenue Information Pursuant To R.C. §5705.03(B).

Mr. Van Buren motioned to approve Resolution 2024-06. Mr. Baker seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Nauer – yes. **Motion carried.**

- C. Ms. Hubner presented Resolution 2024-07 Resolution For Additional And Supplemental Appropriation For The Current Expenses And Other Expenditures For Year Ending December 31, 2024.

Mr. Van Buren motioned to approve Resolution 2024-07. Mr. Evans seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Nauer – yes. **Motion carried.**

- D. Ms. Hubner presented Resolution 2024-08 Resolution To Request That The County Auditor Certify Valuation And Revenue Information Pursuant To R.C. §5705.03(B)

Mr. Baker motioned to approve Resolution 2024-08. Mr. Evans seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Nauer – yes. **Motion carried.**

COMMITTEE REPORTS:

BUDGET COMMITTEE:

Mr. Van Buren informed the Board that the Budget Committee met and reviewed the future plan for the District.

PERSONNEL COMMITTEE:

Chief Magers informed the Board that the Personnel Committee met and discussed the hiring of a third Assistant Chief and he would like to be able to move forward with creating the job description with the Board's approval.

Mr. Van Buren motioned to move forward with creating the job description for a third Assistant Chief. Mr. Baker seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Nauer – yes. **Motion carried.**

EXECUTIVE SESSION:

Mr. Lee motioned to go into executive session to consider the compensation of a public employee ORC §121.22.1. Mr. Van Buren, seconded. **Vote:** Kincaid – yes; Evans – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.** The Board went into executive session at 6:52 p.m.

Mr. Evans motioned to come out of executive session at 9:15 p.m. Mr. Lee seconded. **Vote:** Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

There being no further business, Mr. Kincaid adjourned the meeting at 9:15 p.m.

Respectfully submitted,

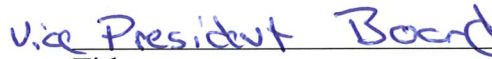


Donna M. Hubner
Fiscal Officer

APPROVED:



Board of Trustees



Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.