



# West Licking Joint Fire District

851 East Broad Street  
Pataskala, Ohio 43062

*Board of Trustees*

## MEETING MINUTES

May 11, 2023

Dan Wetzel, Vice President opened the meeting at 7:02 p.m. and led the Pledge of Allegiance.

### ROLL CALL:

Jersey – Dan Wetzel

Harrison – Mark Van Buren – absent

Etna – Jeff Johnson

Hebron – Randy Wolf

Kirkersville – James Kincaid II

Pataskala – Tom Lee

Reynoldsburg – Stacie Baker

### OPEN DISCUSSION:

### APPROVAL OF MINUTES:

Mr. Wolf motioned to approve the April 20, 2023 Rescheduled Board Meeting minutes. Mr. Kincaid seconded. Vote: Johnson – abstain; Baker – yes; Kincaid – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

### APPROVAL OF FINANCIAL STATEMENTS:

Mr. Kincaid motioned to approve the April 2023 financial statements. Mr. Lee seconded. Vote: Johnson – yes; Baker – yes; Kincaid – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

### APPROVAL OF VOUCHERS:

Mr. Lee motioned to approve the vouchers for April 2023. Mr. Johnson seconded. Vote: Johnson – yes; Baker – yes; Kincaid – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

### CHIEF:

A. Todd Magers, Chief, informed the Board, full-time firefighter/paramedic Ryan Guenther submitted his resignation effective May 28, 2023.

Mr. Johnson motioned to accept Ryan Guenther's resignation. Mr. Lee seconded. Vote: Johnson – yes; Baker – yes; Kincaid – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

B. Chief Magers informed the Board, the Etna property easement agreement with the HOA has been completed, the easement agreement with Cumberland is in process. The tentative closing date is May 25, 2023. Attorney Kear is reviewing all closing and settlement documents.

C. Chief Magers informed the Board, the District is working through the hiring process for the SAFER Grant.

Mr. Van Buren joined the meeting at 7:09 p.m.

### ASSISTANT CHIEF:

A. Jack Treinish, Assistant Chief, reviewed with the Board, the change order associated with New Station 404.

Change order #6 is for the costs associated with changes to the original plans and additional permitting. It has a total cost of \$26,646.00.

Mr. Wolf motioned to approve change order #6 with an increase of \$26,646.00. Mr. Lee seconded. Vote: Johnson – yes; Baker – yes; Kincaid – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

**ASSISTANT CHIEF OF EMS:**

A. Joseph Krouse, Assistant Chief, informed the Board, the activity report for April 2023 is contained in their packet. If there are any questions let him know.

B. AC Krouse informed the Board, the District would like to purchase an inflatable prevention house to use during Fire Prevention month at the schools and to also set up at various events throughout the year. The cost would not exceed \$10,000.00.

Mr. Van Buren motioned to purchase an inflatable prevention house at a not to exceed price of \$10,000.00. Mr. Wolf seconded. Vote: Johnson – yes; Baker – yes; Kincaid – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

C. AC Krouse informed the Board, the District is in receipt of the invoice from MECC for the Medical Director fees for 2023 of \$25,000.00.

Mr. Kincaid motioned to pay MEC for the 2023 Medical Director fees of \$25,000.00. Mr. Lee seconded. Vote: Johnson – yes; Baker – yes; Kincaid – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

D. AC Krouse informed the Board, 7 members of the District were recognized at the Ohio Department of Agriculture for life saving measures for one of their employees. The District also recognized seven employees of the ODA for performing CPR and utilizing the AED.

**FISCAL OFFICER:**

A. Donna Hubner, Fiscal Officer presented Resolution 2023-07 *A Resolution Providing For The Issuance Of Not To Exceed \$3,600,000 Of Bonds The Purpose Of Paying Part Of the Cost Of Acquiring, Constructing, Renovating, Furnishing And Equipping New And Existing Fire Stations and Land in Connection Therefor, And Matters Related Thereto.*

Mr. Van Buren motioned to adopt Resolution 2023-07. Mr. Lee seconded. Vote: Johnson – yes; Baker – yes; Kincaid – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

B. Ms. Hubner informed the Board, the District is in receipt of the final invoice related the IT e-mail breach. This invoice is from Baker & Hostetler LLC. Their invoice is \$9,887.50.

Mr. Wolf motioned to pay the invoice for Baker & Hostetler LLC for a not to exceed amount of \$9,887.50. Mr. Johnson seconded. Vote: Johnson – yes; Baker – yes; Kincaid – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**



There being no further business, Mr. Wetzel adjourned the meeting at 7:31 p.m.

Respectfully submitted,



Donna M. Hubner  
Fiscal Officer

APPROVED:

  
\_\_\_\_\_  
Board of Trustees  
\_\_\_\_\_  
Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.