



West Licking Joint Fire District
851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

April 20, 2023

Mark Van Buren, President opened the meeting at 7:30 p.m. and led the Pledge of Allegiance.

ROLL CALL:

Jersey – Dan Wetzel

Harrison – Mark Van Buren

Etna – Jeff Johnson – absent

Hebron – Randy Wolf

Kirkersville – James Kincaid II

Pataskala – Tom Lee

Reynoldsburg – Stacie Baker – absent

OPEN DISCUSSION:

APPROVAL OF MINUTES:

Mr. Wetzel motioned to approve the March 9, 2023 Regular Board Meeting minutes. Mr. Wolf seconded. Vote: Kincaid – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Wetzel motioned to approve the March 2023 financial statements. Mr. Wolf seconded. Vote: Kincaid – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Wetzel motioned to approve the vouchers for March 2023. Mr. Kincaid seconded. Vote: Kincaid – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

CHIEF:

A. Todd Magers, Chief, updated the Board, the District's accreditation process is moving forward, slowly. Joseph Krouse, Assistant Chief is doing the data mining for this process and it is a very tedious process.

B. Chief Magers informed the Board, the District is looking into purchasing a tritoon boat for Buckeye Lake. A large portion of the lake is within Union Township so this is currently in the District's contracted area. Fisher's Marina just received a boat in on trade that would fit the criteria the District is searching for. The Yacht Club has informed the District they do have dock space the District can utilize at no cost, but the District would need to install to lift the boat out of the water when not in use. Also, checking with ODNR to see if their dock space is available.

Mr. Lee motioned to authorize AC Treinish to purchase a tritoon boat and needed equipment at a not to exceed cost of \$25,000.00. Mr. Wolf seconded. Vote: Kincaid – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

ASSISTANT CHIEF:

A. Jack Treinish, Assistant Chief, informed the Board, the CPAT is on schedule, the testing dates are May 19th, 20th, 23rd and 24th.

B. AC Treinish informed the Board, Station 401 ice guard for the new metal roof was inadvertently left off the quote and Frontier Remodeling is going to absorb the additional costs. The materials for the roof should be in on May 16th.

C. AC Treinish informed the Board, a new small generator for Station 406 from Gen Set 1 will cost \$8,560.00.

Mr. Lee motioned to purchase from Gen Set 1 a new generator including installation for Station 406 at a not to exceed cost of \$8560.00. Mr. Kincaid seconded. Vote: Kincaid – yes; Van Buren – yes; Lee – yes; Wetzel – abstain; Wolf – yes. **Motion carried.**

D. AC Treinish informed the Board, contained within their packet are two quotes for the SCBA fill stations that are being paid for mainly by the AFG Grant. The main differences in the quotes is Atlantic Emergency Solutions quoted a single phase motor compressor and Breathing Air Systems quoted a three phase motor. The District's current SCBA fill stations are currently three phase motors and were purchase through Breathing Air Systems.

Mr. Lee motioned to go with Breathing Air Systems quoted price of \$169,938.72 of which the District's responsibility should be \$29,484.18. Mr. Kincaid seconded. Vote: Kincaid – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

E. AC Treinish informed the Board, contained within their packet is the EMS stats for March 2023.

F. AC Treinish presented to the Board, to purchase in bulk supplies for the schools for fire prevention month. The supplies are estimated to last 2 years. The Fire Marshalls speak to approximate 3,500 children in the schools. The cost from All Alert is \$11,760.00.

Mr. Kincaid motioned to purchase the supplies from All Alert at a cost of \$11,760.00. Mr. Lee seconded. Vote: Kincaid – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

ADMINISTRATOR:

A. Laurie Mayle, Administrator, informed the Board, the IT email breach expense for Grant Thornton, LLP to perform the forensic review to verify the affected individuals was \$10,230.94. The other expense will be for attorney fees associated with this IT breach.

Mr. Wetzel motioned to pay Grant Thornton, LLP \$10,230.94. Mr. Kincaid seconded. Vote: Kincaid – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

B. Ms. Mayle informed the Board, the District's Business meet and greet at Station 406 on March 23rd from 10:00 am – 1:00 pm went well. There were approximately 15 businesses from the area that attended.

C. Ms. Mayle reviewed with the Board, the change orders associated with New Station 404.

Change order #2 is for the costs associated with delay of construction commencing. It has a total cost of \$69,684.00 for personnel costs.

Mr. Lee motioned to approve change order #2 with an increase of \$69,684.00. Mr. Kincaid seconded. Vote: Kincaid – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

Change order #3 is for the cost associated with soil stabilization for the building and parking lot area. The total cost of this change order is \$80,004.00.

Mr. Wetzel motioned to approve change order #3 with an increase of \$80,004.00. Mr. Wolf seconded. Vote: Kincaid – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

Change order #4 is a give back from winter conditions not being what they expected. This is a decrease in the contract price of \$15,680.00.

Mr. Lee motioned to approve change order #4 with a decrease of \$15,680.00. Mr. Wolf seconded. Vote: Kincaid – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

Change order #5 is to change the roof from shingles to a metal roof. The increase in pricing is \$169,876.00. This will extend the life of the roof.

Mr. Lee motioned to approve change order #5 with an increase of \$169,876.00. Second Mr. Wolf. Vote: Kincaid – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

D. Ms. Mayle informed the Board, no internal candidates applied for the Fire Prevention Inspector. This job position will now be posted for external candidates to apply.

EXECUTIVE SESSION:

Mr. Kincaid motioned to go into executive session to discuss matters required to be kept confidential by federal law or regulations or state statutes ORC §121.22.5 and to consider the purchase/sale of property for public purpose ORC §121.22.2. Mr. Wolf seconded. Vote: Kincaid – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.** The Board went into executive session at 8:38 p.m.

Mr. Kincaid motioned to come out of executive session at 9:10 p.m. Mr. Wolf seconded. Vote: Kincaid – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

Mr. Lee motioned to purchase the property located at 8270 Columbia Rd SW Etna, OH for the negotiated price of \$475,000.00 contingent on obtaining easement. Mr. Kincaid seconded. Vote: Kincaid – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

Mr. Kincaid motioned to hire Mathew ^{Kear}~~Kear~~ to handle the easement documentation. Mr. Wolf seconded. Vote: Kincaid – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

Donna Hubner, Fiscal Officer presented Resolution 2023-06 A *Resolution Authorizing The Use Of A Portion Of The Proceeds Of Bonds Or Bond Anticipation Notes Of The Fire District, In The Principal Amount Of Not To Exceed \$3,500,000 To Be Issued For The Purpose Of Constructing Upgrades And Improvements To The Fire District Building Project For Station 403 And Station 404, Together With Necessary Equipment And Appurtenances Thereto, And To Reimburse The Fire District's General Or Permanent Improvement Fund For Moneys Previously Advanced For Such Purpose.*

Mr. Wolf motioned to adopt Resolution 2023-06. Mr. Lee seconded. Vote: Kincaid – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

Mr. Wetzel motioned to approve the Administrator to execute the documents and purchase the property located at 8270 Columbia Rd SW Etna, OH, on behalf of the District. Mr. Lee seconded. Vote: Kincaid – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**



There being no further business, Mr. Van Buren adjourned the meeting at 9:18 p.m.

Respectfully submitted,



Donna M. Hubner
Fiscal Officer

APPROVED:


Board of Trustees
Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.