



West Licking Joint Fire District
851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

April 4, 2024

James Kincaid II, President opened the meeting at 6:00 p.m. and led the Pledge of Allegiance.

ROLL CALL:

Jersey – Dan Wetzel

Harrison – Mark Van Buren

Etna – Mark Evans

Hebron – Kenney Nauer

Kirkersville – James Kincaid II

Pataskala – Tom Lee

Reynoldsburg – Stacie Baker

OPEN DISCUSSION/BOARD COMMENTS:

EXECUTIVE SESSION:

Mr. Wetzel motioned to go into executive session to consider the compensation of a public employee ORC §121.22.1. Mr. Nauer seconded. **Vote:** Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.** The Board went into executive session at 6:03 p.m.

Mr. Baker motioned to come out of executive session at 8:01 p.m. Mr. Lee seconded. **Vote:** Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

APPROVAL OF MINUTES:

Mr. Baker motioned to approve the March 13, 2024 Board Meeting minutes. Mr. Lee seconded. **Vote:** Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Lee motioned to approve the March 2024 financial statements. Mr. Evans seconded. **Vote:** Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Van Buren motioned to approve the vouchers for March 2024. Mr. Lee seconded. **Vote:** Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

CHIEF:

A. Todd Magers, Chief, informed the Board part-time firefighter Isaac Barsotti resigned.

Mr. Lee motioned to accept Isaac Barsotti's resignation. Mr. Baker seconded. **Vote:** Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

B. Chief Magers informed the Board, the District's 24/7 online training through Health & Safety Institute is due for renewal. They offer both EMS and Fire online training. The cost is \$5,203.75.

Mr. Lee motioned to renew the 24/7 online training at a cost of \$5,203.75. Mr. Baker seconded. **Vote:** Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

- C. Chief Magers informed the Board that the EMA is currently predicting the population will double during the eclipse if the weather is good.

ASSISTANT CHIEF:

- A. Assistant Chief Jack Treinish distributed a list of capital project items to review with the Board. First on the list are security upgrades for Stations 401 and 402 and adding security cameras to Station 406. This will be provided by Silco, our current vendor, to keep uniformity. The total cost for all three stations is \$23,168.93.

Mr. Lee motioned to approve spending \$23,168.93 to upgrade the security cameras at Station 401 and 402 and to add security cameras at Station 406. Mr. Baker seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

- B. AC Treinish discussed with the Board the additional items needed for New Station 403 including the water and sewer tap fees. These additional items are provided by the District's current vendors and are not part of the bid package, so uniformity is maintained across all stations. SWLWS tap fees are \$84,753.50. Silco security package \$31,613.00; Silco fire detection system \$39,990.00; Keytel IT components \$29,800.00; Fire riser \$20,000.00; commercial extractor \$17,920.00; gear dryer \$12,960.00; and estimate on furniture of \$8,000.00 for a total of \$245,236.50.

Mr. Lee motioned to enter into the water and sewer agreement with SWLWS and pay the tap fees of \$84,753.50. Mr. Van Buren seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

Mr. Lee motioned to approve the purchase of the remaining items at a not to exceed cost of \$160,483.50. Mr. Van Buren seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

- C. AC Treinish informed the Board there is one final change order relating to Robertson Construction and Station 404 in the amount of \$57,565.00. Discussion of the various items included in this final change order.

Mr. Van Buren motioned to approve the final change order in the amount of \$57,565.00. Mr. Lee seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

- D. AC Treinish informed the Board that the dumpster pad at Station 404 needs to be moved to a different location, currently it is up against the building. The cost to install a new dumpster pad is \$7,495.00.

Mr. Van Buren motioned to install a new dumpster pad at Station 404 at a not to exceed cost of \$7,495.00. Mr. Lee seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

- E. AC Treinish informed the Board that the District is responsible for the \$8,000.00 need for the temporary bridge relating to the bike/walking path. This temporary bridge will be removed, and the materials utilized at Station 402 once the bike/walking path is completed.

- F. AC Treinish informed the Board the temporary easement agreement for Station 403 on Mink St has been signed and delivered.

G. AC Treinish informed the Board the medic chassis was never paid for, so it has been relisted on GovDeals.

FISCAL OFFICER:

A. Donna Hubner, Fiscal Officer presented Resolution 2024-05 A Resolution For Additional And Supplemental Appropriations For The Current Expenses And Other Expenditures For The Year Ending December 31, 2024. This resolution will add \$250,000.00 to the General Fund Capital Outlay line item.

Mr. Van Buren motioned to approve Resolution 2024-05. Mr. Lee seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

COMMITTEE REPORT:

Chief Magers inquired if the Board could give some reassurances to the Local that the District will not extend the current health insurance plan past the end of this year.

Mr. Evans motioned to move away from the current health insurance plan structure or anything like the current plan, into a new option that follows the CBA. Mr. Lee seconded.

Chief Magers stated that he believes the Local is wanting to make sure the current health insurance plan the District has is done at the end of the year.

Mr. Van Buren stated that the District will not go down this same road but there are HRA plans out there that are set up correctly and function well as a true HRA where you get your EOB and use your debit card for the HRA to pay the provider.

Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

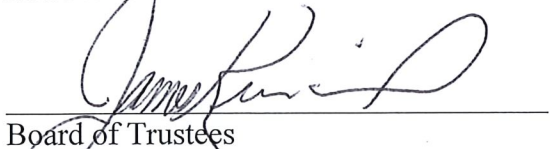
There being no further business, Mr. Kincaid adjourned the meeting at 8:52 p.m.

Respectfully submitted,



Donna M. Hubner
Fiscal Officer

APPROVED:


Board of Trustees

President
Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.