



West Licking Joint Fire District
851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

February 9, 2023

Donna Hubner, Fiscal Officer opened the meeting at 7:00 p.m. and led the Pledge of Allegiance.

ROLL CALL:

Jersey – Dan Wetzel

Harrison – Mark Van Buren

Etna – Jeff Johnson – absent

Hebron – Randy Wolf

Kirkersville – James Kincaid II

Pataskala – Tom Lee

Reynoldsburg – Stacie Baker

OPEN DISCUSSION:

APPROVAL OF MINUTES:

Mr. Kincaid motioned to approve the January 12, 2023 Regular Board Meeting minutes. Mr. Wolf seconded. Vote: Kincaid – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Wetzel motioned to approve the January 2023 financial statements. Mr. Lee seconded. Vote: Kincaid – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Wetzel motioned to approve the vouchers for January 2023. Mr. Lee seconded. Vote: Kincaid – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

CHIEF:

- A. Todd Magers, Chief, informed the Board, the District mechanics are now handling the refurbishes on the engines. To order a new engine is a two year build time. R401 is the next vehicle to be replaced. It will be approximately two and half years out. E402 is slated to be refurbished in 2024.
- B. Chief Magers reviewed the joint training and extensive training that took place in 2022 at the new facility located at Station 402.
- C. Chief Magers presented to the Board, heat maps of the District detailing the fire runs and EMS runs for 2022. The District had a total of 8,008 runs.
- D. Chief Magers presented to the Board, the District's plan for updating SCBA equipment is \$52,455.00 for 2023.

Mr. Wolf motioned to purchase SCBA equipment. Mr. Kincaid seconded. Vote: Kincaid – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

- E. Chief Magers informed the Board PPE is set to increase 12% in March and would like to purchase \$80,000.00 in PPE from Phoenix Safety Outfitters.

Mr. Wetzel motioned to purchase \$80,000.00 of PPE from Phoenix Safety Outfitters. Mr. Lee seconded. Vote: Kincaid – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

- F. Chief Magers informed the Board, Operative IQ has a training program which includes truck checks at a cost of \$8,000.00 for all three shifts.

Mr. Kincaid motioned to spend \$8,000.00 for the Operative IQ training program. Mr. Wetzel seconded. Vote: Kincaid – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

ASSISTANT CHIEF:

- A. Jack Treinish, Assistant Chief, informed the Board, E405 was in for some minor repairs and the mechanic noticed the fins in the turbo were worn down. If one of these let loose it would take out the motor. A replacement turbo cost is \$13,900.00.

Mr. Van Buren motioned to purchase a turbo for E405. Mr. Lee seconded. Vote: Kincaid – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – abstain; Wolf – yes. **Motion carried.**

- B. AC Treinish informed the Board, T403 needs to get the springs replaced.
- C. AC Treinish informed the Board, contained in their packet is a list of surplus items and one item needs added to the list, 2003 Horton medic.

Mr. Wetzel motioned to surplus the February 2023 list. Mr. Lee seconded. Vote: Kincaid – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

ASSISTANT CHIEF EMS:

- A. Joseph Krouse, Assistant Chief, informed the Board contained within their packet is the EMS stats for January 2023.

ADMINISTRATOR:

- A. Laurie Mayle, Administrator, informed the Board, part-time firefighter Chase Wohrer submitted his resignation.

Mr. Lee motioned to accept Chase Wohrer’s resignation. Mr. Wetzel seconded. Vote: Kincaid – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

- B. Ms. Mayle informed the Board, the District would like to enter into the Ohio EMS SAFER Grant agreement which opens next week.

Mr. Kincaid motioned to enter into the SAFER Grant agreement. Mr. Wolf seconded. Vote: Kincaid – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

- C. Ms. Mayle reviewed with the Board, the Military/Uniformed Services Leave Policy for adoption by the Board. The union has reviewed this policy and is fine with it.

Mr. Lee motioned to adopt the Military/Uniformed Services Leave Policy effective March 1, 2023. Mr. Baker seconded. Vote: Kincaid – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

D. Ms. Mayle informed the Board, one of the Fire Marshall's email accounts got hacked and they sent out 715 spam emails from his account before it was able to be shut down.

E. Ms. Mayle informed the Board, the District is holding a Business Open House on March 23, 2023 from 10:00 am until 1:00 p.m. at Station 406 in Hebron, OH.

F. Ms. Mayle informed the Board, she is working on an agreement between the District and Trinity Health for follow up visits by our Community Paramedic for recently released patients from Mount Carmel East hospital. Trinity Health will compensate the District for this.

Mr. Wolf motioned to enter the contract with Trinity Health. Mr. Lee seconded. Vote: Kincaid – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

G. Ms. Mayle informed the Board, the District is pursuing the changing of our health benefits broker.

EXECUTIVE SESSION:

Mr. Lee motioned to go into executive session to consider the purchase/sale of property for public purpose ORC §121.22.2. Mr. Kincaid seconded. Vote: Kincaid – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.** The Board went into executive session at 7:49 p.m.

Mr. Lee motioned to come out of executive session at 8:10 p.m. Mr. Baker seconded. Vote: Kincaid – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

AC Treinish informed the Board he just received word the District was awarded the \$2.9 million SAFER Grant to hire employees.

Mr. Lee motioned to accept the SAFER Grant. Mr. Wolf seconded. Vote: Kincaid – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

There being no further business, Mr. Van Buren adjourned the meeting at 8:16 p.m.

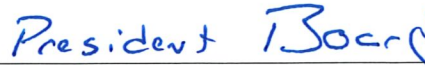
Respectfully submitted,



Donna M. Hubner
Fiscal Officer

APPROVED:


Board of Trustees


Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.