



West Licking Joint Fire District
851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

February 08, 2024

James Kincaid II, President opened the meeting at 6:01 p.m. and led the Pledge of Allegiance.

ROLL CALL:

Jersey – Dan Wetzel – absent
Harrison – Mark Van Buren
Etna – Mark Evans
Hebron – Kenney Nauer

Kirkersville – James Kincaid II
Pataskala – Tom Lee
Reynoldsburg – Stacie Baker

APPROVAL OF MINUTES:

Mr. Van Buren motioned to approve the January 11, 2024 and January 31, 2024, Board Meeting minutes. Mr. Lee seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Nauer – yes. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Van Buren motioned to approve the January 2024 financial statements. Mr. Lee seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Nauer – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Lee motioned to approve the vouchers for January 2024. Mr. Baker seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Nauer – yes. **Motion carried.**

CHIEF:

A. Todd Magers, Chief, reviewed with the Board the after-action report concerning the bus crash on I-70 on November 14, 2023.

Dan Wetzel joined the meeting at 6:13 p.m.

B. Chief Magers informed the Board, the District has obtained a bid from Sutphen for a new rescue the cost is \$1,321,558.92. This rescue is equipped to handle all the equipment necessary on the rescue. Last year the District had about 30 rescues. Would like to get the order placed as it is a 2 – 3-year build time currently.

Mr. Van Buren motioned to purchase a rescue from Sutphen at a not to exceed price of \$1,321,558.92. Mr. Lee seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

C. Chief Magers informed the Board that the District has obtained a quote from Forge Fire & Company in the amount of \$77,500.00 for the addition of a third floor on the burn building.

Mr. Lee motioned to purchase the third-floor addition for the burn building at a cost of \$77,500.00. Mr. Baker seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

- D. Chief Mager informed the Board the District would like to purchase new workout equipment for Station 404 from Rogue Fitness at a not to exceed price of \$13,168.79. Mr. Van Buren motioned to purchase workout equipment for Station 404 at a not to exceed price of \$13,168.79. Mr. Baker seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**
- E. Chief Magers informed the Board the EMS stats for last month are contained in their packet. If there are any questions let AC Krouse know.
- F. Chief Magers reviewed the District’s run stats for 2023 with the Board.
- G. Chief Magers informed the Board that the VHS system is being shut down by Licking County so the District would like to purchase pagers as a back up for the bunk areas. The total cost to purchase these through VASC is \$6,257.19.
- Mr. Lee motioned to purchase pagers for the bunk areas at a not to exceed price \$6,257.19. Mr. Baker seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**
- H. Chief Magers informed the Board the maintenance agreement for the Lifepak 15’s and Lucas devices for the year is \$12,097.24.
- Mr. Lee motioned to enter into the maintenance agreement with Stryker at a cost of \$12,097.24. Mr. Van Buren seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**
- I. Chief Magers informed the Board the District Awards Banquet is February 17, 2024, and the Board is welcome to attend. The dress is business casual.

ASSISTANT CHIEF:

- A. Assistant Chief Jack Treinish informed the Board the bunk rooms at Station 401 are open, so the District is enclosing them.
- B. AC Treinish informed the Board the furnace at Station 406 went out and the cost to replace it was \$6,100.00.
- C. AC Treinish informed the Board Station 404 will formally open on Monday February 12th but may do a soft opening over the weekend.
- D. AC Treinish informed the Board new Station 403 construction is going well.
- E. AC Treinish informed the Board that with any design build there are some unforeseen expenses. Reviewed the list of expenses for changes that need to be made to the original design. The changes required by code amount to \$45,320.00, diamond plate in apparatus bay from floor up 4’ on walls at a cost of \$8,998.00, sidewalk for MAU and concrete pad at a cost of \$14,500.00, electrical additions \$38,473.00, and a make-up air unit, Ansil Range hood and two 10’ ceiling fans for the bay area totaling \$49,666.00. The grand total of all items is \$163,507.00.

Mr. Van Buren inquired about the electrical items.

Mr. Lee motioned to approve the change order in the amount of \$163,507.00. Mr. Baker seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

ADMINISTRATOR:

- A. Laurie Mayle, Administrator, informed the Board that the District contract with Licking County Prosecutor's needs to be renewed and they would like to do a three year contract.

Mr. Van Buren motioned to enter a new 3-year contract with the Licking County Prosecutor's Office. Mr. Lee seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

- B. Ms. Mayle informed the Board, the contract for Ischy Technology needs renewed at a cost of \$30,240.00 for 2024. There is no pricing increase.

Mr. Van Buren motioned to renew the contract Ischy Technology at a not to exceed price of \$30,240.00. Mr. Wetzel seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

- C. Ms. Mayle informed the Board, the bike/walking path preconstruction meeting was January 31st and Jagger Construction is able to move forward.

FISCAL OFFICER:

- A. Donna Hubner, Fiscal Officer inquired about adding the Administrator as a signer on the checking account.

Mr. Van Buren motioned to add the Administrator as a signer on the checking account. Mr. Lee seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

EXECUTIVE SESSION:

Mr. Evans motioned to go into executive session at 8:00 p.m. to consider the investigation of charges against a public employee or official. ORC 121.22.1. Mr. Evans seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Nauer – yes. **Motion carried.**

Mr. Evans motioned to come out of executive session at 8:20 p.m. Mr. Lee seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.**

COMMITTEE REPORT:

Mr. Lee informed the Board; Tuesday's meeting was productive and the committee decided to have Mr. Evans as a board liaison during these meetings. The committee is staying the course until other plans are checked out. The main goal of today's meeting was to find solutions.

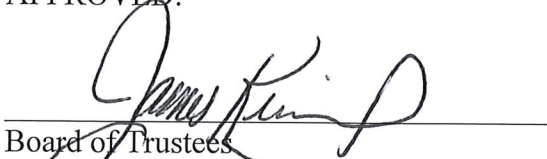

There being no further business, Mr. Kincaid adjourned the meeting at 8:39 p.m.

Respectfully submitted,



Donna M. Hubner
Fiscal Officer

APPROVED:


Board of Trustees
Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.